

**PROVINCIAL ADMINISTRATION: KWAZULU-NATAL
DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

The Department of Agriculture and Rural Development is an equal opportunity, affirmative action employer and is committed to the promotion of diversity and equity in employment. Women and people living with disabilities are encouraged to apply. The Department of Agriculture and Rural Development reserves the right not to fill any advertised post. Invited candidates will attend interviews at their own cost.

- APPLICATIONS** : Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. All applications must be addressed to the Head of Department and may be hand delivered or couriered to 4 Pin Oak Avenue, Hilton, 3245. Applications may also be posted to Private Bag X6005, Hilton, 3245. Applicants are discouraged from sending applications through registered mail because the Department will not be responsible for non-collection of these applications. Applicants may also submit their completed and signed Z83 application forms and CV's directly to the following email address: kznjobssouth@kzndard.gov.za Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs
- CLOSING DATE** : 01 November 2024
- NOTE** : Applications submitted electronically will be taken as a final application and may not be amended or supplemented in any way after the closing date indicated in the advertisement. Applicants using the manual application process must submit their applications on the prescribed form Z83 (Please use the New Z83 Form which is effective from 01 January 2021) obtainable from any Public Service Department or at www.dpsa.gov.za and all applications must be accompanied by a comprehensive CV. Applicants must ensure that the Z83 application form is completed in full, duly signed and initialled, as failure to do so may lead to disqualification of the application during the selection process. Only shortlisted candidates will be required to submit certified copies of qualifications and other related/supporting documents on or before the day of the interview following the communication from Human Resources. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). No late applications will be accepted. Failure to comply with the above instructions will result in the disqualification of your application. If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful.

OTHER POST

- POST 38/30** : **DEPUTY DIRECTOR: ACQUISITION AND LOGISTICS REF NO: SSC09/2024**
- SALARY** : R849 702 per annum (Level 11), (all-inclusive salary MMS package)
- CENTRE** : Head Office - Cedara
- REQUIREMENTS** : A relevant tertiary qualification at NQF level 7 in Supply Chain Management / Financial Management / Commerce and a valid driver's license. Experience: 3 - 5 years' related Supply Chain Management experience at junior management level. Knowledge: RSA Constitution, Public Service Act, Public Service Regulations, Public Finance Management Act, Labour Relations Act, EPMDS, Basic Conditions of Employment Act, National and Provincial Practice Notes, KZN Provincial Supply Chain Policy Framework, SCM practices and procedures., Promotion of Access to Information Act, National Treasury Regulations, Preferential procurement policy framework. Skills: Language, presentation, analytical thinking, interpersonal relations, computer skills, planning and organizing, time management, report writing, problem solving, communication, conflict management, change management, relationship management and decision making.
- DUTIES** : Manage acquisition services. Manage logistics services. Manage quotation services. Develop policies and strategies aimed at improving service delivery. Manage the resources of the sub-directorate.
- ENQUIRIES** : Mr BR Dube Tel No: (033) 355 9185

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS

- APPLICATIONS** : Applications to be posted to: The Chief Director, Human Resource Management & Development, Department of Cooperative Governance and Traditional Affairs, Private Bag X9078, Pietermaritzburg, 3200 or Hand Delivered To: The Chief Registry Clerk, 2nd Floor, South Tower, Natalia, 330 Langalibalele Street, Pietermaritzburg. Applications can also submit their Z83 and CV via e-Recruitment System on www.eservices.gov.za

FOR ATTENTION : Ms NB Mabaso-Macaringwe
CLOSING DATE : 15 November 2024. Applications received after this date will not be accepted.
NOTE : To Applicants: Applications must be submitted on the new Application for Employment Form (Z83) available from any Public Service Department and should be accompanied by a comprehensive CV. The Department discourages applications sent by registered mail and will not be held responsible for applications sent via registered mail which are not collected from the post office. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Failure to comply with any instruction will disqualify applicants. Appointment is subject to a positive outcome obtained from State Security on the following checks (Security Clearance, Citizenship, qualification verification, criminal records, credit records and previous employment). Faxed or late applications will not be accepted. Should applicants not receive any response from the Department within three months of the closing date, please accept that your application was unsuccessful. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test the relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and the technical exercise, the selection committee will recommend the candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The Department is an equal opportunity, affirmative action employer and is committed to empowering people with a disability.

MANAGEMENT ECHELON

POST 38/31 : **DEPUTY DIRECTOR-GENERAL (TRADITIONAL AFFAIRS BRANCH) REF NO: 40/2024 (TAB)**
Branch: Traditional Affairs

SALARY : R1 741 770 per annum, (all-inclusive Senior Management Service package)
CENTRE : Pietermaritzburg
REQUIREMENTS : The ideal candidate must be in possession of a relevant Post Graduate NQF level 8 qualification as recognised by SAQA coupled with 8 years of experience at senior management services level as well as an SMS Pre-entry certificate (Nyukela) as offered by the National School of Government (NSG). Essential Knowledge, Skills and Competencies Required: The successful candidate must have: Sound knowledge and understanding of relevant legislation, policies and regulations; Knowledge of culture and customs in traditional communities; Understanding of policy interpretation and analysis; Knowledge of interpretation, research and development of legislation; Knowledge of project management; Knowledge of monitoring and evaluation processes and systems; Good strategic planning and organisational skills; Conflict resolution skills; Time management and team development skills; Decision making and problem solving skills; Management of finances and financial skills; Good communication skills (verbal & written); Good computer literacy in MS Office and a valid drivers licence.

DUTIES : The successful candidate will be required to oversee the establishment and functionality of Traditional Leadership Institutions with the following responsibilities: Manage the provision of good governance and conflict resolution; Manage the provision of support to Traditional Leadership Institutions; Provide strategic direction and management to the Traditional Affairs Branch and manage the effective utilisation of resources for the branch.

ENQUIRIES : Dr. H.B. Krishnan Tel No: (033) 260 8047 or Ms. N.B. Mabaso-Macaringwe Tel No: (033) 260 8000

OTHER POSTS

POST 38/32 : **DEPUTY DIRECTOR: INTERGOVERNMENTAL RELATIONS REF NO: 42/2023 (MSDS)**
Chief Directorate: Municipal Service Delivery Support
Directorate: Intergovernmental Relations

SALARY : R849 702 per annum (Level 11), (all-inclusive remuneration package to be structured in accordance with the rules of the Middle Management Service)
CENTRE : Pietermaritzburg
REQUIREMENTS : The ideal candidate must be in possession of a Bachelor Degree/Diploma qualification as recognised by SAQA in Public Administration/Political Sciences/Developmental Studies/Social Sciences or a related qualification coupled with 3 years junior management experience in the intergovernmental relations/ local government environment. Essential Knowledge, Skills And Competencies Required: The successful candidate must have:- Knowledge of relevant legislation; Knowledge of all relevant enabling prescripts; Knowledge of intergovernmental and

international relations; Knowledge of functioning of municipalities; Ability to articulate and implement the IGFA; Ability to nurture relationships with strategic partners within and outside of the government sector; Good planning and management as well as strategic analysis skills; Good presentation and facilitation skills; Conflict resolution and problem solving skills; Team development and decision making skills; Good communication skills (verbal & written); Computer literacy in MS Office and a valid code 8 driver's licence.

DUTIES : The successful candidate will be required to coordinate and promote intergovernmental relations with the following key responsibilities: Promote and facilitate an effective and efficient intergovernmental relations; Monitor and report on IGR matters; Provide a secretariat function at Intergovernmental Forums; Provide international and local twinning arrangements by identifying towns and cities in the world and SA that correspond with KZN cities/towns; Develop implement policies, frameworks, guidelines and toolkits Management of resources.

ENQUIRIES : Ms R Heeralal Tel No: (033) 355 6113

POST 38/33 : **TOWN AND REGIONAL PLANNER REF NO: 41/2024 (MP)**
 Chief Directorate: Municipal Planning
 Directorate: Spatial Planning

SALARY : R721 476 – R1 084 368 per annum, (OSD)

CENTRE : Pietermaritzburg

REQUIREMENTS : The ideal candidate must be in possession of a Bachelor's degree (NQF level 7) qualification as recognised by SAQA in Urban/ Town/ City and Regional Planning or a relevant qualification coupled with 3 years' post qualification professional experience in a Town and Regional Planning environment and a valid code 8 driver's licence. Registration with SACPLAN as a professional Town and Regional Planner is compulsory. Essential Knowledge, Skills and Competencies Required: The successful candidate must have: Knowledge of programme and project management; Knowledge of Town & Regional Planning principles and methodologies; Knowledge of research and development; Knowledge of computer-aided applications; Knowledge of creating a high performance culture; Knowledge of technical consulting and professional judgement; Decision-making and team leadership skills; Analytical and creativity skills; Self-management and financial management skills; Customer focus and responsiveness skills; Delegation and development of others skills; Planning, organising and execution skills; Ability to manage conflict; Problem-solving and analysis and insight skills; People management and change management skills; Good communication skills (verbal & written) and Computer literacy in MS Office.

DUTIES : The successful candidate will be required to perform all aspects of varied innovative and complex Town and Regional Planning and facilitate municipal planning development programmes and projects with the following key responsibilities:- Perform planning functions and activities in accordance with Town and Regional Planning principles in land development; Contribute towards Strategic Spatial Planning at provincial level (inclusive of co-ordination of planning activities between the 3 spheres of government and other stakeholders); Statutory planning and land use management (including providing support, capacity building and monitoring to Local Government); Office administration and Budget Planning; Research and development: keep up with new technologies and procedures and Manage the effective utilization of resources and Human Capital Development management, where required.

ENQUIRIES : MR Mthobisi Khumalo Tel No: (033) 897 5602/5618

DEPARTMENT OF HEALTH

OTHER POSTS

POST 38/34 : **CLINICAL MANAGER REF NO: CMM 05/2024 (X1 POST)**
 Directorate: Dundee Provincial Hospital

SALARY : Grade 1: R1 288 095 – R1 427 352 per annum. Other Benefit: 13th Cheque, Medical Aid (Optional) and housing Commuted overtime (subject to approval). All-inclusive salary package (this Inclusive package consists of 70% of basic salary. Rural allowance (22% of basic salary)

CENTRE : Dundee Provincial Hospital

REQUIREMENTS : Grade 12 (Senior certificate) /Standard 10. MBCHB or equivalent. A minimum of three years' experience as a Medical Practitioner after HPCSA registration. A minimum of (1) year experience as a supervisor. Current registration with HPCSA as a Medical Practitioner (2024/2025). Certificate of service endorsed by HR as a proof of experience. Recommendation: Accredited in minimum standards for safe caesarean section. Accredited ESMOE trainer. Accredited ETAT trainer. Supervisory experience Knowledge, Skill, Training and Competences Required: Computer literate-proficient in the MS package (Word, Excel, Outlook, Power Point). Sound

clinical knowledge, competency and skills in a clinical domain. Sound planning, negotiating and decision making. Information analysis, problem solving and policy (sop) formulation competency skills. Good communication, leadership, interpersonal and supervisory skills. Ability to supervise and manage allied health and clinical domains. Formulate policies and guidelines to improve quality of health care. Ability to manage maternal and child components and allied health sub-component independently, diligently, responsibly and engage when necessary. Knowledge of relevant policies, legislative prescripts, programs and priorities. Ability to teach, guide, and mentor junior staff within the department. Competence in human resources management, financial management, conflict management and change management.

DUTIES : Provision of clinical services as per departmental requirements. Planning Coordination and execution of tasks in the maternal and child component. Active participation (teaching) in General Anaesthesia. Clinical inpatient and outpatient service in the maternal and child. Active participation in outreach programs. Conduct/participate quality improvement programs in pursuit of quality patient centre care. Active participation in research. Active participation in clinical governance. Operational plan development and implementation as well as development and implementation of policies and protocols within the department relevant. Support and supervision for staff within the component as well as multidisciplinary team members participate in the training and teaching programs (students, intern and nurses). Provision of outreach programs within the referral's drainage network and /or catchment. Deputise the Manager: Medical Services.

ENQUIRIES : Dr PP Dlamini (Manager Medical Services) Tel No: (034) 212 1111, ext. 308.
APPLICATIONS : Applications should be delivered to: KwaZulu-Natal Department of Health, Dundee Provincial Hospital, 121 McKenzie Street, Dundee, 3000. Postal Address: Dundee Provincial Hospital, Private Bag X2011, Dundee, 3000. Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applicants can submit their Z83 and CV directly to the following email address Nonhlanhla.Nkosi@kznhealth.gov.za 08 November 2024

CLOSING DATE : 08 November 2024

POST 38/35 : **HEAD OF DEPARTMENT (CLINICAL SKILLS CO-ORDINATOR) REF NO: GS 24/24 (X1 POST)**
Component: KwaZulu Natal College of Nursing - Grey's Campus

SALARY : Grade 1: R676 068 per annum. Plus 13th cheque, medical-aid (optional) homeowners' allowance (employee must meet the prescribed requirements)

CENTRE : Greys Hospital, PMB Metropolitan Hospitals Complex

REQUIREMENTS : Senior Certificate/Grade 12 Plus A Diploma /Degree in Nursing, and Midwifery that allows registration with the South African Nursing Council (SANC) as a Professional Nurse Plus A Post registration qualification in Nursing Education registered with SANC Plus Current Registration with the South African Nursing Council (SANC) 2024 A minimum of 9 (nine) years appropriate/recognizable nursing experience after registration as a Professional nurse with SANC in General Nursing At least 5 (five) years of the period referred to above must be appropriate/recognisable experience in Nursing Education after obtaining 1 year post-basic qualification in Nursing Education. Only shortlisted candidates will be required to submit proof of experience/certificate of service endorsed by HR Department. Recommendations: A post registration qualification in Nursing Management/Nursing Administration/Health Services Management Masters Degree in Nursing A post basic qualification Unendorsed valid Code EB driver's license (code 08). Knowledge, Skills, Attributes and Abilities The incumbent of this post will report to the Principal of Grey's Campus and will be responsible to coordinate, implement and monitor an effective and efficient clinical training system. The ideal candidate must: Possess knowledge of Public Service Administration Acts and Legislation such as Health Act, Higher Education Act, SAQA Act, NQF, Nursing Act, Rules and Regulations, Council on Higher Education Policies, College Policies, PSR, Disciplinary Code and Procedure, Labour Relations Act, etc. Have in-depth knowledge of procedures and processes related to nursing and nursing education and training. Possess sound knowledge and understanding of nursing code of ethics and professional practice of the South African Nursing Council. Thorough knowledge and understanding of Nursing Standard of Practice and Scope of Practice. Possess knowledge of curriculum development and review. Knowledge of procedures and processes related to coordination of undergraduate and postgraduate Nursing Possess proficiency in teaching and assessment in Nursing Education. Possess sound knowledge of planning, scheduling, implementation of Nurse training programmes. Possess sound conflict and decision-making/problem solving skills. Have good research and analytical skills. have excellent communication and presentation skills (both verbal and written). Computer literacy with proficiency in MS Office package, Excel, Power Point and Outlook. Good interpersonal relations. Ability to work within set deadlines Computer Literacy.

DUTIES : Manages clinical learning exposure of students between campus and clinical areas. Coordinates and ensure clinical placement and accompaniment of students. Coordinates the implementation

of various activities in the Clinical Skills Laboratory. Develops and ensures implementation of quality assurance programmes. Collaborates with other internal and external stakeholders to build a sound relationship within the Department. Supervision and management of performance and development of staff under your discipline in accordance with EPMDS policy. Oversees the supervision of students. Policy analysis, review and development. Development and review of nursing curricula for all categories of education and training. Implements the new nursing programmes in line with SANC and CHE regulations. Participates in the provisioning of Continuous Professional Development (CPD) activities at the Campus. Participates in all governance structures of the College.

- ENQUIRIES** : Mrs. B.E Shezi- Grey's Campus Principal Tel No: (033) 897 3508
- APPLICATIONS** : Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag X9001, Pietermaritzburg, 3200 or email to Malinee.chandul@kznhealth.gov.za/Khazimula.goba@kznhealth.gov.za.
- FOR ATTENTION** : Mrs M Chandul
- NOTE** : Directions to Candidates: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Z83 form and a detailed curriculum vitae only. The Employment Equity Target for this post is: African Male and African Female
- CLOSING DATE** : 01 November 2024
- POST 38/36** : **CLINICAL PROGRAMME COORDINATOR REF NO: UMKH 06/2024 (X1 POST)**
Component: MCWH, PMTCT and Nutrition
- SALARY** : R520 560 per annum. Plus other benefits: 13th Cheque, Medical Aid (Optional) Housing Allowance (Employee Must Meet Prescribed Requirements) Rural Allowance (On claim basis)
- CENTRE** : Umkhanyakude Health District Office
- REQUIREMENTS** : Diploma / Degree in General Nursing and Midwifery. Current registration with the SANC as a Professional Nurse. A minimum of 7 years appropriate or recognizable experience in nursing after registration as a professional Nurse with the SANC in General Nursing. A valid code B driving license. Knowledge, Skills, Training and Competences Required: Presentation Skills. Report writing abilities. Financial management skills. Empathy and counselling skills. Strong interpersonal, communication and presentation skills. Project management skills. Ability to make independent decisions. An understanding of the challenges facing the public health sector. Ability to translate transformation objectives into practical plans. Ability to prioritize issues and other related matters and to comply with time frames Computer literacy with a proficiency in MS Office Software applications.
- DUTIES** : Coordinate and facilitate development of programme plans for the prevention of Mother to Child Transmission of HIV and AIDS. Monitor implementation of strategies contained in the plan to reduce Mother to Child Transmission Provide technical support to institutions through continuous monitoring and evaluation of PMTCT and ensuring that policies are adhered to at all levels Liaise with government and non-government organizations on issues of Prevention of Mother to Child Transmission Ensure implementation, monitoring and evaluation of EMTCT strategy (Last Mile) in the district. Participate in Operation Sukuma Sakhe programme.
- ENQUIRIES** : Ms. TM Dlamini Tel No: (035) 572 1327
- APPLICATIONS** : To be forwarded to: The Manager District Health Office, Umkhanyakude Health District Office, P/ Bag X026, Jozini, 3969 or hand deliver at: uMkhanyakude Health District Office, behind KFC or emailed to: Umkhanyakudedistrictthealth.jobapp@kznhealth.gov.za
- FOR ATTENTION** : Mr. B.K Mpupa: Assistant Director: HRM
- NOTE** : Directions to the Candidates The following documents must be submitted: The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. No copies/qualifications/proof/letter, only Z83 and CV submitted on application The reference number must be indicated in the column provided on the form Z.83 e.g. reference number EMSUMKH 01/2024. NB: Failure to comply with above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from the NIA to the following checks: (security checks, credit records, qualification, citizenship and previous experience verifications) Please note that due to the large number of applications anticipated, applicants will not be acknowledged, however, they will be advised of the outcome of their applications, in due course. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications. We welcome applications from persons with disability (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all

occupational categories in the Department). NB: Due to budgetary constraints, shortlisted candidates will not be entitled to S&T payment for attending interviews

CLOSING DATE : 08 November 2024

POST 38/37 : **CLINICAL PROGRAMME COORDINATOR: HAST REF NO: UMKH 07/2024 (X1 POST)**
Component: HIV, AID, STI, ARV & VCT

SALARY : R520 560 per annum. Plus other benefits: 13th Cheque, Medical Aid (Optional) Housing Allowance (Employee must meet prescribed requirements) Rural Allowance (On claim basis)

CENTRE : Umkhanyakude Health District Office

REQUIREMENTS : Grade 1: Grade 12 (Senior certificate). Diploma / Degree in General Nursing and Midwifery. Current registration with the SANC as General Nurse. A minimum of 7 years appropriate or recognizable nursing experience as a General Nurse Valid Driver's License (code EB). Recommendations Supervision or management experience in a HAST unit. NIMART training. Knowledge, Skills, Training and Competences Required: Report writing abilities. Financial management skills. Knowledge of District health system. Strong interpersonal, communication and presentation skills. Project management skills. Ability to make independent decisions. Ability to work under pressure and meet tight deadlines. An understanding of the challenges facing the public health sector. Ability to translate transformation objectives into practical plans. Ability to prioritize issues and other work-related matters and to comply with time frames. Proven initiative, decisiveness and the ability to acquire new knowledge swiftly. Computer literacy with proficiency in MS Office Software applications.

DUITES : Ensure that clinical audits are conducted at a Sub-District level. Provide support, guidance and mentoring to health facilities with an aim of improving quality of patient care. Ensure that an orientation and induction programme is in place for newly appointed midwives. Ensure Programme integration into Sukuma Sakhe Objectives. Compile monthly, quarterly and annual reports and forward to Supervisor and respective Provincial Managers. Ensure HAST Programme implementation (ART/CCMT/HTS/TB and HIV integration in the district. Analyse emerging health practices and trends and introduce remedial action in conjunction with health care specialists. Plan, organize and conduct community rallies and events that convey health messages and practices with support health programme strategies. Participate in the formulation of the District HAST operational and business plans Monitor budget allocated for ART/CCMT/HTS. Participate in activities aimed at fully integrating HIV and AIDS programmes to the main stream of PHC services. Facilitate and conduct regular meetings with NGOs supporting the programme with the assistance of the HIV and AIDS trainer Coordinating trainings and updates for NGOs and Health Care Workers. Promote preventive and promotive health services through community structures and organizations. Work in close collaboration with other stakeholders to implement the HAST programme. Ensure implementation and monitoring of integrated TB and HIV information systems in the district.

ENQUIRIES : Ms. TM Dlamini Tel No: (035) 572 1327

APPLICATIONS : To be forwarded to: The Manager District Health Office, Umkhanyakude Health District Office, P/ Bag X026, Jozini, 3969 or hand deliver at: uMkhanyakude Health District Office behind KFC or emailed to: Umkhanyakudedistricthealth.jobapp@kznhealth.gov.za

FOR ATTENTION : Mr. B.K Mpupa: Assistant Director: HRM

NOTE : Directions To the Candidates The following documents must be submitted: -The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. No copies/qualifications/proof/letter, only Z83 and CV submitted on application The reference number must be indicated in the column provided on the form Z.83 e.g. reference number EMSUMKH 01/2024. NB: Failure to comply with above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from the NIA to the following checks: (security checks, credit records, qualification, citizenship and previous experience verifications) Please note that due to the large number of applications anticipated, applicants will not be acknowledged, however, they will be advised of the outcome of their applications, in due course. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications. We welcome applications from persons with disability (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department). NB: Due to budgetary constraints, shortlisted candidates will not be entitled to S&T payment for attending interviews.

CLOSING DATE : 08 November 2024

POST 38/38 : **LECTURER- (GRADE 1, GRADE 2) (ADULT CRITICAL CARE NURSING SCIENCE) REF NO: GS 22/24**
Component: KwaZulu Natal College of Nursing - Grey's Campus

SALARY : Grade 1: R451 533 per annum
Grade 2: R553 545 per annum
Plus 13th cheque, medical-aid (optional) homeowners' allowance (employee must meet the prescribed requirements)

CENTRE REQUIREMENTS : Greys Hospital, Pietermaritzburg
Senior Certificate/Grade 12 Plus Degree/Diploma in General Nursing & Midwifery that allows registration with the South African Nursing Council (SANC) as a Professional nurse PLUS A post registration qualification in Nursing Education registered with the South African Nursing Council (SANC) Plus A Post Basic qualification in Critical Care Nursing Science registered with SANC Current registration (2024) with South African Nursing Council: Plus A minimum of four (4) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing **Grade 1** or A minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing and Midwifery of which ten (10) years of the period referred to above must be appropriate / recognizable experience in Nursing Education (in the case of **Grade 2**. Recommendations: In possession of an unendorsed valid RSA Driver's License (Code EB). Master Degree in Nursing. Knowledge, Skills, Attributes and Abilities Possess: knowledge of Public Service Administration Acts and Legislation such as Health Act, Higher Education Act, SAQA Act, NQF, Nursing Act, Rules and Regulations, Council on Higher Education Policies, College Policies, PSR, Disciplinary Code and Procedure, Labour Relations Act, etc. Possess sound knowledge and understanding of nursing code of ethics and professional practice of the South African Nursing Council. Thorough knowledge and understanding of Nursing Standard of Practice and Scope of Practice. Possess knowledge of curriculum development and review. Knowledge of procedures and processes related to co-ordination of Post Graduate Diploma in Critical Care Nursing Science. Possess proficiency in teaching and assessment in Nursing Education. Possess sound knowledge of planning, scheduling, implementation of Critical Care training programs. Possess sound conflict and decision-making/problem solving skills. Have good research and analytical skills. Have excellent communication and presentation skills (both verbal and written). Computer literacy with proficiency in MS Office package, Excel, Power Point and Outlook. Good interpersonal relations. Ability to work within set deadlines. Proficiency in teaching and assessment of Post Graduate Diploma in Adult Critical Care evaluation approaches. Possess good communication (written & verbal) and presentation skills Computer Literacy.

DUTIES : Provide education and training to student nurses. Coordinate clinical learning exposure of student nurses between campus and clinical areas. Support the mission and promote the image of the college. Implement assessment strategies to determine student nurses' competencies Exercise control over student nurses Participate in quality assurance programs Participate in policy analysis, development and implementation. Development and review of nursing curricula for Adult Critical Care Nursing Implement the new nursing programs in line with SANC and CHE regulations Participates in the provisioning of continuous Professional Development activities at the Campus Participates in all government structures of the College.

ENQUIRIES APPLICATIONS : Mrs. B.E Shezi- Grey's Campus Principal Tel No: (033) 897 3508
Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag X9001, Pietermaritzburg, 3200 or email to Malinee.chandul@kznhealth.gov.za/
Khazimula.goba@kznhealth.gov.za

FOR ATTENTION NOTE : Mrs M Chandulal
Directions to Candidates: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Z83 form and a detailed curriculum vitae only. The Employment Equity Target for this post is: African Male, Indian Male, White Male, Coloured Male.

CLOSING DATE : 01 November 2024

POST 38/39 : **LECTURER (GRADE 1, GRADE 2) CLINICAL FACILITATOR REF NO: GS 25/24 (X1 POST)**
Component: KwaZulu Natal College of Nursing - Grey's Campus

SALARY : Grade 1: R451 533 per annum
Grade 2: R553 545 per annum
Plus 13th cheque, medical-aid (optional) homeowners' allowance (employee must meet the prescribed requirements)

CENTRE : Greys Hospital, Pietermaritzburg

<u>REQUIREMENTS</u>	:	Senior Certificate/Grade 12 Plus A Diploma/Degree in Nursing, (General and Midwifery) Plus A post registration qualification in Nursing Education registered with the South African Nursing Council (SANC) Plus Current Registration with the South African Nursing Council (SANC) 2024 Plus A minimum of four (4) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing (in the case of grade 1 PND 1) or A minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing of which ten (10) years of the period referred to above must be appropriate / recognizable experience in Nursing Education (in the case of grade 2 PND 2). NB: (Only shortlisted candidates will be required to submit proof of all documents and certificate of Service endorsed by Human Resources) Recommendations: Master's Degree in Nursing Post Basic (R212) qualification Knowledge, Skills, Attributes and Abilities: Provide an effective and efficient clinical training of student Possess knowledge of relevant Legislation, Acts, Prescripts and Policy frameworks informing the area of operation. Have in-depth knowledge of procedures and process related to nursing practice and nursing education. Knowledge of nursing education programmes and curriculum Possess sound knowledge and understanding of nursing code of ethics and professional practice. Possess in depth knowledge of teaching and clinical approaches. Have good research and analytical skills. Competence in conflict management. Possess good communication and interpersonal skills. Willingness to travel. Computer Literacy.
<u>DUTIES</u>	:	Provide an effective and efficient clinical training of student nurses in the R171 and Post Basic Nursing Programmes Develop/design, review and evaluate clinical evaluation tools. Co-ordinate clinical learning exposure of student nurses between the Campus and Clinical areas. Implement assessment strategies to determine student nurses' competencies. Exercise control over student nurses Implement the quality management system for Nursing Education Institution. Participate in the provisioning of Continuous Professional Development (CPD) activities at the Campus. Participate in all governance structures of the College. Support the mission and promote the image of the college.
<u>ENQUIRIES</u>	:	Mrs. B.E Shezi- Grey's Campus Principal Tel No: (033) 897 3508
<u>APPLICATIONS</u>	:	Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag X9001, Pietermaritzburg, 3200 or email to Malinee.chandul@kznhealth.gov.za / Khazimula.goba@kznhealth.gov.za .
<u>FOR ATTENTION</u>	:	Mrs M Chandulal
<u>NOTE</u>	:	Directions to Candidates: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Z83 form and a detailed curriculum vitae only. The Employment Equity target for this post is: African Male, Indian Male, White Male, Coloured Male
<u>CLOSING DATE</u>	:	01 November 2024
<u>POST 38/40</u>	:	<u>CLINICAL NURSE PRACTITIONER REF NO: UMKH 08/2024 (X1 POST)</u> Component: HIV AIDS – High Transmission Area
<u>SALARY</u>	:	R451 533 per annum. Plus other benefits: 13th Cheque, Medical Aid (Optional) Housing Allowance (Employee must meet prescribed requirements) Rural Allowance (On claim basis)
<u>CENTRE</u>	:	Umkhanyakude Health District Office
<u>REQUIREMENTS</u>	:	Grade 1: Degree/ Diploma in Nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse. Post basic qualification with duration of at least 1 year in Primary Health Care accredited with the SANC. Registration with the SANC as a Professional Nurse and current SANC receipt. A minimum of four (04) years appropriate / recognizable nursing experience after registration as Professional Nurse with the SANC in General Nursing. Grade 2: Degree/ Diploma in Nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse. Post basic qualification with duration of at least 1 year in Primary Health Care accredited with the SANC. Registration with the SANC as a Professional Nurse and current SANC receipt. A minimum of fourteen (14) years appropriate / recognizable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least ten (10) years of the period referred to above must be appropriate / recognizable after obtaining the one (01) year post basic qualification in Primary Health Care. Knowledge, Skills, Training and Competences Required Knowledge of Nursing care processes and procedures, other relevant legal frameworks such as Nursing Act, Mental Health Act, OH&S Act, Batho Pele and Patient's Rights Charter. Interpersonal skills including public relations, conflict handling and counseling good insight of procedures and policies pertaining to nursing care. Personal attributes: responsiveness, professionalism, supportive and assertive. Good communication, report writing, decision making and problem-solving skills.
<u>DUTIES</u>	:	Provide quality comprehensive community health care by promoting preventive, curative and rehabilitative services for the clients and the community. Administrative services such as providing accurate statistics for evaluation and future planning Distribute male and female

condoms. Provide HIV counseling and testing. Management of Sexual and Transmitted infections and screening for Tuberculosis services. Provide Nursing care that leads to improved health service delivery by upholding principles of Batho Pele. Implement standards, practices, criteria and the indicators for quality nursing. Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Ensure provision of basic needs of patients and a safe and therapeutic environment. Maintain constructive working relationship with Nursing and other stakeholders. Keep good valid record on all client intervention. Ensuring proper utilization of all resources efficiently and effectively.

ENQUIRIES : Ms. TM Dlamini Tel No: (035) 572 1327

APPLICATIONS : Applications to be forwarded to: The Manager District Health Office, Umkhanyakude Health District Office, P/ Bag X026, Jozini, 3969 or hand deliver at: uMkhanyakude Health District Office behind KFC or email to: Umkhanyakudedistricthealth.jobapp@kznhealth.gov.za

FOR ATTENTION : Mr. B.K Mpupa: Assistant Director: HRM

NOTE : Directions to the Candidates The following documents must be submitted: -The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. No copies/qualifications/proof/letter, only Z83 and CV submitted on application The reference number must be indicated in the column provided on the form Z.83 e.g. reference number EMSUMKH 01/2024. NB: Failure to comply with above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from the NIA to the following checks: (security checks, credit records, qualification, citizenship and previous experience verifications) Please note that due to the large number of applications anticipated, applicants will not be acknowledged, however, they will be advised of the outcome of their applications, in due course. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications. We welcome applications from persons with disability (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department). NB: Due to budgetary constraints, shortlisted candidates will not be entitled to S&T payment for attending interviews.

CLOSING DATE : 08 November 2024

POST 38/41 : **CLINICAL NURSE PRACTITIONER (X3 POSTS)**
Branch: Human Resources

SALARY : Grade 1: R451 533 - R530 376 per annum
Grade 2: R553 545 - R686 211 per annum

CENTRE : Christ The King Hospital:
Jolivet Clinic Ref No: CTK 08/2024
Sangcwaba Clinic Ref No: CTK 09/2024
Mntungwana Clinic Ref No: CTK 10/24

REQUIREMENTS : Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate) plus, Degree/Diploma in General Nursing Science and Midwifery plus, (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). Current registration with SANC as General Nurse with Midwifery and Primary Health Care plus, A minimum of 14 years appropriate/recognizable nursing experience after registration as a General Nurse with SANC of which 10 years of the period must be appropriate/recognizable PHC experience after obtaining a one year post basic qualification in Primary Health Care. Current and previous verification of employment endorsed by HR, not certificate of service. Knowledge, Skills Training and Competencies Required, Knowledge of all applicable legislations such as Nursing Acts, Mental Act, OH&S Act, Batho Pele Principles and Patients' Rights Charter, Labour Relations Act, Grievance Procedures etc. Leadership, organizational, decision making and problem solving, conflict handling and counselling. Good listening and communication skills. Co-ordination and planning skills, Team building and supervisory skills, Good interpersonal relationship skill, good insight of procedures and policies pertaining to nursing care. Ability to assist in formulation of patient care related policies.

DUTIES : Provide quality comprehensive Primary Health Care by providing promotive, preventative, curative and rehabilitative services for the clients and community. Ensuring proper utilization and safekeeping basic medical equipment, surgical pharmaceutical and stock. Assist in orientation, induction and monitoring of all nursing staff. Provide direct and indirect supervision of all nursing staff and to give guidance. To provide nursing care that leads to improved health service delivery by upholding principles of Batho Pele. Execute duties and functions with proficiency and perform duties according to scope of practice. Implement infection control standards and practices to

improve quality of nursing care. Ensure proper implementation of National Core Standards, quality and clinical audits. Improve the knowledge of staff and patients through health education and in service training. Implement standards, practices criteria for quality nursing. Maintain a constructive working relationship with nursing and other stakeholders. Supervision of patients' reports and intervention, keeping a good valid record on all client interventions. Ensuring proper utilization of Human, material and financial resources and keeping up to date records of resources. Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic. Motivate junior staff regarding development in order to increase level of expertise and assists patients to develop a sense of self-care. Strengthen data systems and treatment outcomes by assisting and capturing on Tier.net o Assist with capturing patients on patient registration (HPRS) system. Support the realization and maintenance of Ideal Clinic Programme in the facility. Coordinate and manage the provision of the services to manage COVID 19 pandemic.

**ENQUIRIES
APPLICATIONS**

: Miss K.G letsoalo Tel No: (039) 834 7500, ext. 7539.
 : Applications may be forwarded to: Assistant Director: HRM, Private Bag X542, Ixopo, 3276 or Hand delivered to: Christ the King Hospital, Human Resource Office, No 1 Peter hauff Drive, Ixopo, 3276. Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applicants can submit their Z83 and CV directly to the following email address ChristTheKingHospital.JobApp@kznhealth.gov.za and Njabulo.dlamini2@kznhealth.gov.za and Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs. NB: Failure to comply with the above instructions will disqualify applicants.

**FOR ATTENTION
NOTE**

: Mr Z.C Mhlongo Human Resources Tel No: (039) 834 7500
 : This Department is an equal opportunity, affirmative action employer whose aim is to promote representivity in all levels of all occupational categories in the Department. "The application must include only completed and signed new FormZ83, obtainable from any Public Service Department or on the internet at www.gov.za, and detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. The reference number must be indicated in the column provided on the form Z.83 e.g. CTK 11/2024. Persons with disabilities should feel free to apply for the post/s. N.B. Failure to comply with the above instructions will disqualify applicants. No e-mailed or faxed applications will be accepted. Appointments are subject to positive outcomes obtained from State Security Agency (SSA) to the following checks: security clearance (vetting), criminal clearance, credit records, citizenship, verification of educational qualification by SAQA, and verification from the Company Intellectual Property (CIPC). Please note that due to financial constraints no S&T claims will be paid to candidates invited for the interview. The Employment Equity target for this post is African Male. This Department is an equal opportunity, affirmative action employer whose aim is to promote representivity in all levels of all occupational categories in the Department.

CLOSING DATE

: 01 November 2024

POST 38/42

: **CLINICAL NURSE PRACTITIONER GRADE 1, 2 REF NO: GAM CHC 01/2024 (X7 POSTS)**

SALARY

: Grade 1: R451 533 per annum
 Grade 2: R553 545 per annum
 Other Benefits: 13th Cheque Medical Aid (Optional), Housing allowance (employee must meet prescribed requirements), 12 % rural allowance Uniform allowance.

**CENTRE
REQUIREMENTS**

: Gamalakhe CHC-Variou Clinics
 : Senior Certificate (Grade 12) Degree / Diploma in General nursing and Midwifery plus 1 year post basic qualification in Primary Health Care. Current Registration with SANC (2024 Receipt) Experience: **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing, after registration as a Professional Nurse with SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing of which 10 years must be experience after obtaining the one year post basic qualification in Primary Health Care. Knowledge, Skills and Competencies: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework such as Nursing Act, Mental Health Act, OH&S Act, Batho Pele and Patients' Rights Charter, Labour Relations Act, Grievance procedures, etc. Leadership, organizational, decision making and problem-solving abilities. Interpersonal skills including public relations, negotiating, conflict handling and counselling. Financial and budgetary knowledge. Good in-sight of procedures and policies pertaining to nursing care. Computer skills in basic programs.

DUTIES : Provide quality comprehensive community health care by promoting preventative, curative and rehabilitative services for the clients and the community. Provide administrative services such as providing accurate statistics for evaluation and future planning, identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organization. Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of self care. Promote scientific quality nursing care by functioning as a therapeutic team, coordinating between CHC and community and preventing medico-legal hazards. Encourage research by assisting in departmental projects and always ensuring that the community needs, are taken into account. Assist the unit manager with overall management and necessary support for effective functioning in the facility. Maintain client satisfaction through quality services, innovation and professional nursing care by holding Batho Pele principles and standards set by the accreditation. Participate in clinical records audits, Conduct outreach services to improve health outcomes. Ensure proper utilization and management of resources and integration of health services. Participate in multidisciplinary teams (OSS) and outreach services with stakeholders including NGO's, other governmental departments. Advocate for Nursing Professionalism and Ethics.

ENQUIRIES : Mrs. N. Ndwendwe Tel No: (039) 318 1113

APPLICATIONS : All applications should be forwarded to: The HR Manager, Gamalakhe Community Health Centre, Private Bag X709, Gamalakhe, 4249.

FOR ATTENTION : Human Resource Department

NOTE : The application must include only completed and signed new Form Z83 obtainable from any public service department or on the intranet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Documents, Senior Certificate, and the highest required qualification as well as drivers licence, where necessary, will only be submitted by shortlisted candidates to HR on/before the date of the interview.

CLOSING DATE : 01 November 2024

POST 38/43 : **CLINICAL NURSE PRACTITIONER GRADE 1&2 (X2 POSTS)**

SALARY : Grade 1: R451 533 – R530 376 per annum
Grade 2: R553 545 – R686 211 per annum
Other Benefits: 13th Cheque, Housing Allowance (employees must meet the Prescribed requirements), (Medical Aid Optional), 8% Inhospital rural allowance.

CENTRE : Ladysmith Regional Hospital (Primary Health Care):
Acaciaville Clinic Ref No: LRH 25/2024
Gateway Clinic Ref No: LRH 26/2024

REQUIREMENTS : Senior Certificate/Grade 12. Degree/Diploma in General Nursing and Midwifery Plus. One (1) Year Post Basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC) accredited with SANC. Current registration with SANC (2024 Receipt). Registration certificates with SANC IN General Nursing and Midwifery Plus, Clinical Nursing Science, Health Assessment Treatment and Care. **Grade 1:** A minimum of 4 years appropriate / recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate / recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred above must be appropriate / recognizable experience after obtaining the 1- year post-basic qualification in the relevant specialty. Certificate of Service endorsed by Human Resource Department. NB: only shortlisted candidates will be required to submit certified document on the day of the interview following communication from HR. Knowledge, Skills and Experience Required: Knowledge and experience of Public Service Policies, Acts and Regulations. Sound Management, negotiation, inter-personal and problem-solving skills. Good verbal, listening and written communication skills. Knowledge of Labour Relations and disciplinary procedures. Clinical competencies. Knowledge of nursing care delivery approaches. Analytical thinking, decision-making and conflict management skills. Co-ordinating and planning skills.

DUTIES : Ensure the provision of nursing care through adequate supervision. Ensure the efficient and effective control of surgical sundries, pharmaceuticals, equipment and miscellaneous stores. Deal with grievances and Labour relation issues in terms of laid down policies/procedures Ensure the supervision and provision of basic patient needs. Promote preventive and promotive health for clients. Evaluate and follow up patients during clinic visits Initiate treatment, implementation of programmes and evaluations of patient's clinical conditions. Attend and participate in doctor's visits. Co-ordinate between hospital and community. Health education of patients, staff and public. Assessing in-service training needs, planning and implementing of training programs. Assist patients and families to develop a sense of care.

ENQUIRIES : Mrs. N Nkehli (Assistant Manager Nursing PHC) Tel No: (036) 637 2111, All applications should be emailed to LadysmithHospital.JobApp@kznhealth.gov.za

		/Nkosinathi.siyaya@kznhealth.gov.za or be posted to: The Human Resource Management, Ladysmith Regional Hospital, Private Bag X9928, Ladysmith, 3370.
<u>FOR ATTENTION NOTE</u>	:	Mr S.L.Dlozi
	:	Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department or from the website - www.kznhealth.gov.za . The application form (Z83) must be accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.
<u>CLOSING DATE</u>	:	01 November 2024.
<u>POST 38/44</u>	:	<u>CLINICAL NURSE PRACTITIONER (ADVANCED MIDWIFE) GRADE 01 AND 02 REF NO: NTU/ADM/08/2024 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R451 533 – R530 376 per annum Grade 2: R553 545 – R686 211 per annum Benefits: 13th cheque, Rural Allowance (provided the post meets the requirements), Home owners allowance (employee must meet Prescribed requirements), Medical Aid (Optional)
<u>CENTRE REQUIREMENTS</u>	:	Ntuzuma Clinic
	:	Basic R425 qualification – Diploma/Degree in Nursing or equivalent qualification that allows registration with South African Nursing Council (SANC) as a Professional Nurse. One year post basic qualification in Midwifery and Neonatal Nursing Science (Advanced Midwifery). Current registration with SANC as a Professional Nurse (2024 SANC receipt). A minimum of 4 years' appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. Applicants are submitting only Z83 and CV on application, all other documents will be submitted by shortlisted candidates only. Knowledge, Skills and Competencies: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks such as: Nursing act, Occupational health and safety act, Patients' rights charter, Bathe Pele principles, public service regulations, Labor relations act, Disciplinary codes and procedures, Grievance procedure, Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining to nursing care. Leadership, organizational, decision making and problem-solving abilities within the limit of the public sector and institutional policy framework. Interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Computer skills in basic programs.
<u>DUTIES</u>	:	Implement the activities that are aimed at the reduction of infant, under five and maternal mortality. Implement activities aimed at the improvement of women's health. Ensure that high quality nursing care is rendered to all clients accessing maternal services in the facility taking into consideration that CARMA objectives; ESMOE; KINC; Helping Babies breath and IMCI programs are properly implemented. Implement BANC and other Antenatal care programs to enhance antenatal care to all pregnant women accessing care to the facility. Ensure that there is proper management and integration of HAST programs within the maternity unit of the facility. Manage the utilization and supervision of resources. Coordinate the provision of effective training and research, focusing on the programs aimed at the improvement of maternal and child health. Instill discipline, professionalism and work ethics among employees. Ensure compliance to quality, infection prevention and control (IPC) programs e.g. Ideal clinic realization and maintenance (ICRM) and Norms and Standards (N&S). Maintain a constructive working with the multi-disciplinary team members. Provide effective support to Nursing services e.g. assist with relief duties to nursing management.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms O Magwaza Tel No: (031) 501 1777
	:	All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance at P61 Mkhivane Road, Kwa-Mashu, 4360 or emailed to: Sbusiso.Mtshali@kznhealth.gov.za or hand delivered to Human Resource Office, KwaMashu CHC.
<u>NOTE</u>	:	Application for employment form (new form Z83); which is obtainable at any Government Department or from the Website – www.kznhealth.gov.za . Applicant must submit Z83 and

updated Curriculum Vitae (CV) only. Copies of Identity document, driver's license, highest educational qualifications and professional registration certificates must not be submitted when applying for employment. These will be requested only from shortlisted candidates. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert (only from shortlisted candidates). People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref. LRP/KCHC/15/2023. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications, we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Due severe budgetary constraints that the CHC is currently facing, candidates are respectfully advised that the following cost cutting measures will apply Subsistence & Travelling (S&T) allowance claims will not be processed. Resettlement and or relocation claims will not be paid. The CHC has a limited accommodation; therefore, incumbents appointed for the post should arrange their own private accommodation prior the assumption of duty. Interim accommodation in a form of Bed and Breakfast or Hotel Accommodation will not be provided. Applicants are requested to apply with a new Z83 Application Form obtainable at any Government Department or the website www.kznhealth.gov.za (effective from 01.01.2021) Due to budgetary constraints, shortlisted candidates will not be entitled to S&T payment for attending interviews.

- CLOSING DATE** : 01 November 2024
- POST 38/45** : **PROFESSIONAL NURSE GRADE 1/ 2 (SPECIALTY STREAM) REF NO: PMMH 24/2024 (X7 POSTS)**
Component: Antenatal & Labour Ward
(Re-advertisement)
- SALARY** : Grade 1: R451 533 – R530 376 per annum
Grade 2: R553 545 – R686 211 per annum
Other Benefits: Homeowner Allowance (conditions apply), 13th Cheque (conditions apply), Medical Aid (Optional) In- hospital Area Allowance (8% of basic salary)
- CENTRE** : Prince Mshiyeni Memorial Hospital
- REQUIREMENTS** : Basic R425 qualification (i.e. Diploma/ Degree in General Nursing and Midwifery) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse. A post basic qualification in Obstetrics and Gynaecology with duration of at least 1 year, accredited with the SANC Certificates of Registration with the SANC (General Nursing and Midwifery) Current registration with the SANC (2024) Experience **Grade 1:** a minimum of 4 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Experience **Grade 2:** a minimum of 14 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/ recognizable experience in the specific specialty (i.e: Obstetrics and Gynaecology) after obtaining the 1- year post-basic Qualification in the relevant specialty. Knowledge, Skills Training and Competencies Required: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, supervisors and other members of the multidisciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and Advocating proper treatment and care including a willingness and awareness to respond to patient's needs, requirements and expectations (Batho Pele) Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organise own work, time and that of support personnel to Ensure proper nursing care in the unit.
- DUTIES** : Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework. Effective utilization of resources. Participation in training and research. Provision of support to nursing services. Maintain professional growth/ethical standards and self-development. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and Work as part of a multi-disciplinary team to ensure good nursing care that is cost Effective, equitable and efficient. NB: Must be prepared to work shift as per allocation; includes night shift, weekends and Public Holidays.
- ENQUIRIES** : Mrs R.M Abboo Tel No: (031) 907 8518
- APPLICATIONS** : Applications to be forwarded to: The Human Resource Manager or Hand deliver to A-Block 1st Floor white applications box. Prince Mshiyeni Memorial Hospital, Private Bag X07, Mobeni, 4060.

**FOR ATTENTION
NOTE**

Applications may also be emailed to: Mxolisi.Mlambo@kznhealth.gov.za quoting reference number only in the subject line. Emailed applications should please be sent as one attachment.

Mr. M.F Mlambo

Directions To Candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) ONLY. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department or downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za-vacansies. The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z 83 e.g. Reference number PMMH 24/2024. For those with internet access, the online e-Recruitment system is accessible through a computer or mobile device i.e., Phone or Tablet. The system has the following functionality: -All adverts are available for viewing by the public through the address www.kznonline.gov.za/kznjobs Applicants will be required to register on the system by providing a username and password. Applicants require a mobile phone number and a valid email address to register and will be guided through the registration process by the system. Applicants must update their profile on the system, which is in line with the approved Z83 application form. Applicants will be able to upload a copy of their Curriculum Vitae (CV), and the system makes provision for the uploading of other documents such as Identity Documents, Driver's Licence, Qualifications, etc. The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience verifications). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. It is the shortlisted candidate's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA). Failure to comply will result in the application not being considered The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

CLOSING DATE

01 November 2024

POST 38/46

**PROFESSIONAL NURSE (SPECIALTY) - EMERGENCY & TRAUMA REF NO: NDH 08/2024
(X2 POSTS)**

SALARY

Grade 1: R451 533 – R530 376 per annum

Grade 2: R553 545 – R686 211 per annum

Other benefits 13th Cheque, Housing allowance (Employee must meet the prescribed requirements) (Medical aid optional)

**CENTRE
REQUIREMENTS**

Northdale Hospital

Senior Certificate (Grade 12) or equivalent qualification plus, Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the 'South African Nursing Council. Current SANC Receipt 2024. A post basic qualification in Emergency and Trauma Nursing Science/Critical Care Nursing Science with duration of at least 1year, accredited with the SANC. A minimum of 4 years' experience in Nursing after registration as a Professional Nurse. Recommendations: Computer literacy, Driver's license. NB: Only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. Knowledge, Skills and Experience: Strong interpersonal, communication and presentation skills, Ability to make independent decisions, problem solving and conflict resolution. An understanding of the challenges facing the public health sector. Ability to prioritize issues and other work-related matters and to comply with time frames. High level of accuracy. Knowledge of nursing care processes and procedures, nursing statuses and other relevant legal framework. Knowledge and experience in implementation of Batho Pele Principles and Patient's Rights Charter, Code of Conduct. Team building and diversity Management skills. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the institution. Develop/establish and maintain constructive working relationship with nursing and other stakeholders. Provide a safe therapeutic environment that allows for the practice of safe nursing care as laid by the Nursing Act, Office of health standard compliance (OHSC), Occupational Health and Safety Act and all other applicable prescripts.

DUTIES

Manage and supervise effective utilization of all the resources e.g. human, financial material. Manage/prevention and control of infection in the Unit. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues, including more complex report writing when required. Participate in the formulation, analysis, implementation and monitoring of unit objectives, policies, and procedures. Participate in staff development using EPMDS System and other work-related programmes and training. Support and mentor other categories of staff and student Nurses. Exercise control over discipline, grievance and all Labour Relations issues. Actively participate in resuscitation activities in the unit. Must be able to handle medical, surgical and trauma emergencies and high-risk condition. Collect, verify and submit data to FIO timeously. Deputise in the absence of the Operational Manager.

ENQUIRES APPLICATIONS : Mr ZC Biyela Tel No: (033) 387 9010
 : Applications to be posted to: The Human Resource Department, Northdale Hospital Private Bag X9006, Pietermaritzburg, 3201. Applications may also be hand delivered to 1389 Chota Motala Road, Pietermaritzburg, 3201, Northdale Hospital, Human Resource Practices. Applicants may also apply online via the S'thesha Waya Waya – KZN Online recruitment portal at (<https://www.eservices.gov.za>).

FOR ATTENTION CLOSING DATE : Mrs NR Madlala
 : 08 November 2024

POST 38/47 : **PROFESSIONAL NURSE (SPECIALTY) - OPERATING THEATRE AND CSSD REF NO: NDH 09/2024 (X2 POSTS)**

SALARY : Grade 1: R451 533 – R530 376 per annum
 : Grade 2: R553 545 – R686 211 per annum
 : Other benefits 13th Cheque, Housing allowance (Employee must meet the prescribed requirements) (Medical aid optional)

CENTRE REQUIREMENTS : Northdale Hospital
 : Senior Certificate (Grade 12) or equivalent qualification plus, Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the 'South African Nursing Council. One year diploma in Midwifery. One year post basic qualification in Operating Theatre Nursing Science. Current SANC Receipt 2024. A minimum of 4 years' experience in Nursing after registration as a Professional Nurse. Successful candidate will have to spend minimum one year in service. Recommendations: Computer literacy, Driver's license. NB: Only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. Knowledge, Skills and Experience: Strong interpersonal, communication and presentation skills, Ability to make independent decisions, problem solving and conflict resolution. An understanding of the challenges facing the public health sector. Ability to prioritize issues and other work-related matters and to comply with time frames. High level of accuracy. Knowledge of nursing care processes and procedures, nursing statuses and other relevant legal framework. Knowledge and experience in implementation of Batho Pele Principles and Patient's Rights Charter, Code of Conduct. Team building and diversity Management skills.

DUTIES : Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the institution. Develop/establish and maintain constructive working relationship with nursing and other stakeholders. Provide a safe therapeutic environment that allows for the practice of safe nursing care as laid by the Nursing Act, Office of health standard compliance (OHSC), Occupational Health and Safety Act and all other applicable prescripts. Manage and supervise effective utilization of all the resources e.g. human, financial material. Manage/prevention and control of infection in the Unit. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues, including more complex report writing when required. Participate in the formulation, analysis, implementation and monitoring of unit objectives, policies, and procedures. Participate in staff development using EPMDS System and other work-related programmes and training. Support and mentor other categories of staff and student Nurses. Exercise control over discipline, grievance and all Labour Relations issues. Actively participate in resuscitation activities in the unit. Must be able to handle medical, surgical and trauma emergencies and high-risk condition. Collect, verify and submit data to FIO timeously. Deputise in the absence of the Operational Manager.

ENQUIRIES APPLICATIONS : Mr ZC Biyela Tel No: (033) 387 9010
 : Applications to be posted to: The Human Resource Department, Northdale Hospital Private Bag X9006, Pietermaritzburg, 3201. Applications may also be hand delivered to 1389 Chota Motala Road, Pietermaritzburg, 3201, Northdale Hospital, Human Resource Practices. Applicants may

		also apply online via the S'thesha Waya Waya – KZN Online recruitment portal at (https://www.eservices.gov.za).
<u>FOR ATTENTION CLOSING DATE</u>	:	Mrs NR Madlala 08 November 2024
<u>POST 38/48</u>	:	<u>PROFESSIONAL NURSE (SPECIALTY) - ORTHOPAEDICS REF NO: NDH 10/2024 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R451 533 – R530 376 per annum Grade 2: R553 545 – R686 211 per annum Other benefits: 13th Cheque, Housing allowance (Employee must meet the prescribed requirements) (Medical aid optional)
<u>CENTRE REQUIREMENTS</u>	:	Northdale Hospital Senior Certificate (Grade 12) or equivalent qualification plus. Diploma/Degree in General nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse Plus a Post Basic qualification in orthopaedics nursing with a duration of at least one year accredited with SANC. One year diploma in Midwifery. A minimum of 4 years' appropriate/recognizable experience in Nursing after registration as a Professional Nurse with the SANC in general nursing. Current registration with the SANC as a general Nurse and relevant speciality (2024). Recommendations: Computer literacy, Driver's license. NB: Only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. Knowledge, Skills and Experience: Sound Clinical knowledge and experience of procedures and protocols in Orthopaedics. Cross cultural awareness. Sound teaching & supervisory abilities and the ability to supervise and teach junior staff. The ability to function in a multi-disciplinary team. Good communication, inter-personal and management skills. Sound professional and ethical values, and a concern for excellence. Knowledge of SANC rules and regulation and other relevant public service legislation, prescripts and policies. Problem solving skills, knowledge of Batho Pele and patient charter principles.
<u>DUTIES</u>	:	Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the institution. Develop/establish and maintain constructive working relationship with nursing and other stakeholders. Provide a safe therapeutic environment that allows for the practice of safe nursing care as laid by the Nursing Act, Office of health standard compliance (OHSC), Occupational Health and Safety Act and all other applicable prescripts. Manage and supervise effective utilization of all the resources e.g. human, financial material. Manage/prevention and control of infection in the Unit. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues, including more complex report writing when required. Participate in the formulation, analysis, implementation and monitoring of unit objectives, policies, and procedures. Participate in staff development using EPMDS System and other work-related programmes and training. Exercise control over discipline, grievance and all Labour Relations issues. Activity participate in resuscitation activities in the unit. Must be able to handle surgical and trauma emergencies and high risk conditions. Collect, verify and submit data to FIO timeously. Deputise in the absence of the Operational Manager. Identification of Patient Safety incidents and management thereof. Assist in the drawing up of Quality Improvement Plans and the monitoring thereof. To coordinate orthopaedics patients care activities, assess needs and prevent orthopaedics complications.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr ZC Biyela Tel No: (033) 387 9010 Applications to be posted to: The Human Resource Department, Northdale Hospital Private Bag X9006, Pietermaritzburg, 3201. Applications may also be hand delivered to 1389 Chota Motala Road, Pietermaritzburg, 3201, Northdale Hospital, Human Resource Practices. Applicants may also apply online via the S'thesha Waya Waya – KZN Online recruitment portal at (https://www.eservices.gov.za).
<u>FOR ATTENTION CLOSING DATE</u>	:	Mrs NR Madlala 08 November 2024
<u>POST 38/49</u>	:	<u>PROFESSIONAL NURSE GENERAL STREAM WITH MIDWIFERY (VMC) REF NO: EGUM 04/2024 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R307 473 per annum Grade 2: R375 480 per annum Other Benefits: 13th cheque/service bonus, 8 % Rural allowance plus Homeowners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)
<u>CENTRE</u>	:	E G & Usher Memorial Hospital

- REQUIREMENTS** : **Grade 1:** One-year experience, where applicable (Completion of Community Service). **Grade 2:** A minimum of 10 years' appropriate recognizable experience in nursing after registration as a professional nurse with the South African Nursing Council in General Nurse with Midwifery. Matric / Senior certificate, Degree or Diploma in general nursing or equivalent, qualification that allows registration with the South African Nursing Council as a registered nurse and midwifery. Current registration with SANC 2024 receipt. Registration certificate with SANC as a General Nurse and Midwifery Proof of current and previous experience endorsed and stamped by Human Resource (Service Certificate) will be required when shortlisted on or before the interview. Knowledge, Skills, Training and Competence Required: Knowledge of nursing care processes and procedure, nursing status and other relevant legal frameworks. Knowledge and experience of public service policies and regulations. Sound management and negotiation skills. Knowledge of labour relations. Clinical competences. Good verbal and written communication and report writing skills.
- DUTIES** : Coordinate all VMMC activities and prepare a conducive/therapeutic environment for the conduct of VMMC. Ensure effective implementation of HIV prevention strategies including condom distribution within the sub district. Outpatient department delegation /allocation of duties. Recruitment of boys for voluntary male medical circumcision. Conducting of MMC on all eligible boys. Ensure conducting of proper nursing documentation on all patients record/clinical audits. Compiling VMMC stats daily, weekly, monthly and quarterly for submission to next reporting level. Develop actions plans on identified gaps and monitor implementation of those plans. Participate in health promotion and illness prevention initiatives. Create and maintain a complete and accurate nursing record for individual health care user. Utilize human, material promotion and illness prevention initiatives. Report and communicate on the continuity of care to the caregivers and members of the health team. Develop nursing care plan as per individual patients presenting complaint. Facilitate and assist the development of procedure manual for the wards. Administer treatment plan as per doctor's prescription as per prescribed guidelines. Implementation comprehensive nursing care plan to attain quality patient care. Keeping quality records for all patients. Display a concern for patients, promoting and advocating proper treatment and care including willingness to respond to patients' needs and expectations according to Batho Pele Principles. Work effectively, co-operatively and amicably with persons of diverse intellectual, cultural, racial or religious differences including the sub district VMMC supporting partners.
- ENQUIRIES** : Mr. MJ Mbali Tel No: (039) 797 8100
- APPLICATIONS** : Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts. Applicants that applied before must re-apply for the post. Candidates are encouraged to send applications via email: EgusherMemorial.JbobApp.kznhealth.go.za
- FOR ATTENTION** : Human Resource Department
- NOTE** : The following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za, updated and fully detailed Curriculum Vitae. In addition, only shortlisted applicants will be requested to bring originals / certified copies of qualifications, Identity document and proof of registration for related council when required in the advert and no faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 03/2022. NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possessions of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply. NB: Due to financial constraints, No S&T will be paid to candidates when attending the interviews.
- CLOSING DATE** : 01 November 2024 at 16H00 afternoon

DEPARTMENT OF TREASURY

The KwaZulu-Natal Department of Provincial Treasury is an equal opportunity, affirmative action employer and preference will be given to previously disadvantaged groups.

APPLICATIONS : KwaZulu-Natal Provincial Treasury, P O Box 3613, Pietermaritzburg, 3200 or 145 Chief Albert Luthuli Road, Pietermaritzburg, 3200. Applications can also be submitted via the e-services system, please assess this site (eservices.gov.za).

FOR ATTENTION : Ms N Cele

CLOSING DATE : 01 November 2024

NOTE : The new Z83 form must be used effective 1st January 2021 and can be downloaded at www.dpsa.gov.za-vacancies. The Z83 must be accompanied by a comprehensive Curriculum Vitae. Only shortlisted applicants will be contacted and requested to submit their supporting documents. The Department will also conduct reference checks with HR of current /previous employer(s) beside the references provided on CV. Candidates will be subjected security screening and a technical assessment. Under no circumstances will be faxed, emailed and late applications be accepted. The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Should you not hear from the Department within 3 months of the closing date, please regard your application as unsuccessful. Regrettably, due to excessive budget cuts, the department is not in a position to meet any travel and subsistence costs relating to recruitment processes, or relocation and resettlement costs for successful candidates. Preferences: Females and people with disabilities who meet the requirements.

OTHER POSTS

POST 38/50 : **ASSISTANT DIRECTOR: QUALITY ASSURANCE AND INTERNAL AUDIT SUPPORT REF NO: KZNPT 24/57**

SALARY : R444 036 per annum

CENTRE : KZN Provincial Treasury, Pietermaritzburg

REQUIREMENTS : A 3-year NQF level 7 Degree or higher qualification in Accounting or Auditing. A Minimum of 3 years' experience in an accounting or auditing environment. Skills, Knowledge and Competencies: Deep understanding of The IIA's International Standards for the Professional Practice of Internal Auditing (Standards). Detailed knowledge of public sector, local government and public/private entities systems and relevant legislation/statutes, including. PFMA. Treasury Regulations. Municipal Finance Management Act (MFMA). PSRF (Public Service Regulatory Framework). Public Service Regulations. General Recognised Accounting Principles. Generally Accepted Accounting Principles. MTEF budget compilation and analysis. Enterprise Risk Management. Accounting Principles. Data Analytics Tools and Techniques. Application and interpretation of legislation. Ability to work under pressure. Problem solving skills. Organizing. Analytical. Presentation. Communication. Planning. Project Management. Good communication skills, both written and verbal. Due professional care. Financial and Human Resource Management. Time management. Computer literacy (MS Office; Audit Software/TeamMate). Research/policy development. Numeracy. Human Resource Management. Financial Management. Report Writing.

DUTIES : Provide Internal Audit Branch Technical Support. Facilitate and coordinate training and development support for the branch. Provide Internal Audit Branch IT systems support. Conduct periodic assessments to evaluate conformance with the definition of Internal Auditing, the Code of Ethics and the Standards. Manage the resources of the directorate.

ENQUIRIES : Ms L Pillay Tel No: (033) 897 4351

POST 38/51 : **ASSISTANT DIRECTOR: FINANCIAL AUDITS REF NO: KZNPT 24/58 (X6 POSTS)**

SALARY : R444 036 per annum

CENTRE : KZN Provincial Treasury, Pietermaritzburg

REQUIREMENTS : A 3-year NQF level 7 Degree or higher qualification with accounting and auditing as majors. A Minimum of 3 years' experience in an auditing environment. Valid drivers license. People with disabilities without valid driver's licenses will be assisted by the department to meet work related travel obligations. Skills, Knowledge and competencies: Detailed knowledge of public sector, local government and public/private entities systems and relevant legislation/statutes, including Constitution. PFMA and Treasury Regulations. Municipal Finance Management Act (MFMA). PSRF (Public Service Regulatory Framework). Standards for the Professional Practice of Internal Auditing. General Recognised Accounting Principles. Generally Accepted Accounting Principles.

Modified Cash Standards. MTEF budget compilation and analysis. Internal Auditing techniques. Enterprise Risk Management. Problem-solving. Analytical and numeracy. Auditing and report writing. Analytical and quantitative method tools. Verbal communication and presentation. Good interpersonal relations. Research and analysis. Report writing and general writing. Project planning and management. Change management. Time management. Policy development. Report writing. Statistical and quantitative analysis. Financial management. People management. Strategic planning and management. Organisational development and dispute resolution. Chairing of meetings. Excellent verbal and written communication abilities. Maintain high standard of honesty, objectivity, diligence and loyalty. due professional care. Computer skills: Spreadsheets (MS Excel), word processing (MS Word), Power Point (MS Office), internet and intranet.

DUTIES : Contribute to the development and revision of project plans, methodologies, policies and procedure manuals for financial audits for the province based on the results of the provincial risk assessments. Implement financial audit projects, policies, methodologies and procedure manuals. Supervise and execute the individual audit engagements or projects. Maintain relationships with client management, internal and external stakeholders. Manage the resources of the unit.

ENQUIRIES : Ms N Ngcobo Tel No: (033) 897 4650

POST 38/52 : **ASSISTANT DIRECTOR: PERFORMANCE AUDITING REF NO: KZNPT 24/60 (X4 POSTS)**

SALARY : R444 036 per annum
CENTRE : KZN Provincial Treasury, Pietermaritzburg
REQUIREMENTS : A 3-year NQF level 7 Degree or higher qualification with accounting and auditing as majors. A Minimum of 3 years' s experience in a performance auditing environment. A valid Driver's License. People with disabilities without valid driver's licenses will be assisted by the department to meet work related travel obligations. Skills, Knowledge and Competencies: Detailed knowledge of public sector, local government and public/private entities systems and relevant legislation/statutes, including Constitution. PFMA and Treasury Regulations. PSRF (Public Service Regulatory Framework). Standards for the Professional Practice of Internal Auditing. General Recognised Accounting Principles. Generally Accepted Accounting Principles. MTEF budget compilation and analysis. Performance Auditing techniques. Enterprise Risk Management. Team Mate Audit system. Verbal and written communication abilities. Problem-solving. Analytical and numeracy. Auditing and report writing. Quantitative method tools. Good interpersonal relations. Research. Report writing. Project planning and management. Change management. Time management. Policy analysis and development. Statistical and quantitative analysis. Financial management. People management. Strategic planning. Chairing of meetings. Computer skills: Spreadsheets (Excel), word processing (Word), Power Point (MS Office), internet and intranet.

DUTIES : Contribute to the development and revision of project plans, methodologies, policies and procedure manuals for performance audits for the province based on the results of the provincial risk assessments. Implement performance audit projects, policies, methodologies and procedure manuals by. Supervise and execute the individual audit engagements or projects by. Maintain relationships with client management and internal and external stakeholders. Manage the resources of the unit.

ENQUIRIES : Mr K Lamola Tel No: (033) 897 4258

POST 38/53 : **ASSISTANT DIRECTOR: INTERNAL AUDIT REF NO: KZNPT 24/63 (X8 POSTS)**

SALARY : R444 036 per annum
CENTRE : KZN Provincial Treasury, Pietermaritzburg
REQUIREMENTS : A 3-year NQF level 7 Degree or higher qualification with accounting and auditing as majors. A Minimum of 3 years' s experience in an internal auditing environment. Valid drivers license. People with disabilities without valid driver's licenses will be assisted by the department to meet work related travel obligations. Skills, Knowledge and Competencies: Detailed knowledge of public sector, local government and public/private entities systems and relevant legislation/statutes, including: Constitution. PFMA and Treasury Regulations. PSRF (Public Service Regulatory Framework). Standards for the Professional Practice of Internal Auditing. General Recognised Accounting Principles. Generally Accepted Accounting Principles. MTEF budget compilation and analysis. Performance Auditing techniques. Enterprise Risk Management. Team Mate Audit system. Verbal and written communication abilities. Problem-solving. Analytical and numeracy. Auditing and report writing. Quantitative method tools. Good interpersonal relations. Research. Report writing. Project planning and management. Change management. Time management. Policy analysis and development. Statistical and quantitative analysis. Financial management. People management. Strategic planning. Chairing of meetings.

Computer skills: Spreadsheets (Excel), word processing (Word), Power Point (MS Office), internet and intranet.

DUTIES : Develop and maintain of methodologies, policies and procedure manuals for Internal Audit services. Implement the internal Audit methodologies and procedure manual. Provide value adding recommendations for improving the institutions financials. Maintain relationships with client management and internal and external stakeholders. Manage the resources of the unit.

ENQUIRIES : Ms L Xaba Tel No: (033) 897 4672

POST 38/54 : **INTERNAL AUDITOR: CLUSTER AUDIT REF NO: KZNPT 24/59 (X8 POSTS)**

SALARY : R376 413 per annum

CENTRE : KZN Provincial Treasury, Pietermaritzburg

REQUIREMENTS : A 3-year NQF level 6 National Diploma or higher qualification with accounting and auditing as majors. A Minimum of 1 year experience in auditing or internal control or financial management environment. A valid Driver's License. People with disabilities without valid driver's licenses will be assisted by the department to meet work related travel obligations. Skills, Knowledge and Competencies: As part of the overall requirements of the job, the jobholder will require to have knowledge of a variety of aspects. Working knowledge of the following Acts, prescripts, regulations, practice notes and procedures pertaining to Internal Audit. PFMA and accompanying Treasury Regulations. PSRF (Public Service Regulatory Framework). Public Service Financial and other System's. Standards for the Professional Practices of Internal Auditing. KZN Provincial Internal Audit Unit Methodology. General Recognized Accounting Principles. General Accepted Accounting Principles. Public Service Regulatory Framework. Risk Management. Operating and reporting procedures and work environment in the public service. Human Resource Management Practices. Knowledge of service delivery (Batho Pele). Organising. Planning. Problem solving. Research. Analytical and quantitative methods. Computer. Time management. Minute taking. Conflict management. Decision making. Inter-personal relations. Verbal and written communication. Financial Management.

DUTIES : Document and analyse business process flow. Implement internal audit projects, policies, methodologies and procedure manuals. Provide value adding recommendations for improving the institutions financials. Maintain relationships with client management and internal and external stakeholders. Manage the resources of the unit.

ENQUIRIES : Ms L Japi Tel No: (033) 897 4250

POST 38/55 : **INTERNAL AUDITOR: PERFORMANCE AUDITING REF NO: KZNPT 24/61 (X4 POSTS)**

SALARY : R376 413 per annum

CENTRE : KZN Provincial Treasury, Pietermaritzburg

REQUIREMENTS : A 3-year NQF level 6 National Diploma or higher qualification with accounting and auditing as majors. A Minimum of 1 years' experience in auditing or internal control or financial management environment. Valid drivers license. People with disabilities without valid driver's licenses will be assisted by the department to meet work related travel obligations. Skills, Knowledge and Competencies: As part of the overall requirements of the job, the jobholder will require to have knowledge of a variety of aspects. Working knowledge of the following Acts, prescripts, regulations, practice notes and procedures pertaining to Internal Audit. PFMA and accompanying Treasury Regulations. PSRF (Public Service Regulatory Framework). Public Service Financial and other System's. Standards for the Professional Practices of Internal Auditing. KZN Provincial Internal Audit Unit Methodology. Generally Recognized Accounting Principles. General Accepted Accounting Principles. Public Service Regulatory Framework. Risk Management. Operating and reporting procedures and work environment in the public service. Human Resource Management Practices. Knowledge of service delivery (Batho Pele). Organising. Planning. Problem solving. Research. Analytical and quantitative methods. Computer. Time management. Minute taking. Conflict management. Decision making. Inter-personal relations. Verbal and written communication. Financial management. Project Management. Self-disciplined and able to work under pressure with minimum supervision. Policy analysis.

DUTIES : Document and analyse business process flow. Implement performance audit projects, policies, methodologies and procedure manuals. Evaluate audit test results to provide inputs for the preparation of the draft performance audit report. Provide value adding recommendations to improve the provincial institutions performance and monitor and report on the implementation thereof. Maintain relationships with client management and internal and external stakeholders. Manage the resources of the unit.

ENQUIRIES : Mr K Lamola Tel No: (033) 897 4258

POST 38/56 : **IT AUDITOR REF NO: KZNPT 24/62 (X5 POSTS)**

SALARY : R376 413 per annum

CENTRE : KZN Provincial Treasury, Pietermaritzburg

REQUIREMENTS : A 3-year NQF level 6 National Diploma or higher qualification with Information technology/ /information systems/computer science or related as majors. A Minimum of 1 year experience in an IT auditing environment. A valid Driver's License. People with disabilities without valid driver's licenses will be assisted by the department to meet work related travel obligations. Skills, Knowledge and Competencies: Working knowledge of the following Acts, prescripts, regulations, standards, frameworks, practice notes and procedures pertaining to IT Audit. PFMA and accompanying Treasury Regulations. PSRF (Public Service Regulatory Framework). Public Service Corporate Governance of ICT Framework. Public Service Financial and other System's. Standards for the Professional Practices of Internal Auditing. KZN Provincial Internal Audit Unit Methodology. Control Objectives for Information and Related Technology (COBIT). IT Service Management Standards, e.g. IT Infrastructure Library (ITIL). IT Risk Management. IT Governance. SEKCHEK (Security checking system). Teammate system. Information Security. Application and Operating Systems Control. Computer Assisted Auditing Techniques (CAAT) System. Operating and reporting procedures and work environment in the public service. Human Resource Management Practices. Knowledge of service delivery (Batho Pele). Organising. Planning. Problem solving. Research. Analytical and quantitative methods. Computer. Time management. Minute taking. Conflict management. Decision making. Inter-personal relations. Verbal and written communication. Financial management. Project Management. Self-disciplined and able to work under pressure with minimum supervision. Policy analysis.

DUTIES : Document and analyse business process flow. Implement IT audit projects, policies, methodologies and procedure manuals. Evaluate audit test results to provide inputs for the preparation of the draft IT audit report. Provide value adding recommendations to improve the provincial institutions IT function and processes and monitor and report on the implementation thereof. Maintain relationships with client management and internal and external stakeholders. Manage the resources of the unit.

ENQUIRIES : Mr N Khuzwayo Tel No: (033) 897 4642