

**PROVINCIAL ADMINISTRATION: KWAZULU-NATAL
DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

The Department of Agriculture and Rural Development is an equal opportunity, affirmative action employer and is committed to the promotion of diversity and equity in employment. Women and people living with disabilities are encouraged to apply. The Department of Agriculture and Rural Development reserves the right not to fill any advertised post. Invited candidates will attend interviews at their own cost.

- APPLICATION** : applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs.
- CLOSING DATE** : 23 December 2024
- NOTE** : For all SMS posts, appointments will be subject to submission of the pre-entry certificate into the SMS obtainable from the National School of Government. For re-advertisements, previous applicants must please re-apply Applications submitted electronically will be taken as a final application and may not be amended or supplemented in any way after the closing date indicated in the advertisement. Applicants using the manual application process must submit their applications on the prescribed form Z83 (Please Use the New Z83 Form Which Is Effective From 01 January 2021) obtainable from any Public Service Department or at www.dpsa.gov.za and all applications must be accompanied by a comprehensive CV. Applicants must ensure that the Z83 application form is completed in full, duly signed and initialled, as failure to do so may lead to disqualification of the application during the selection process. Only shortlisted candidates will be required to submit certified copies of qualifications and other related/supporting documents on or before the day of the interview following the communication from Human Resources. All applications must be addressed to the Head of Department and for reference numbers starting with SSC may be hand delivered or couriered to 4 Pin Oak Avenue, Hilton, 3245. Applications may also be posted to Private Bag x6005, Hilton, 3245. All applications for reference numbers starting with NSC may be hand delivered or couriered to Lot no. 11634, Corner of Via Verbena and Loop Street, Veldenvlei, Richards Bay, 3900. Applications may also be posted to Private Bag x1048, Richards Bay, 3900. Applicants are discouraged from sending applications through registered mail because the Department will not be responsible for non-collection of these applications. Applicants may also submit their completed and signed Z83 application forms and CV's directly to the following email addresses: kznjobssouth@kzndard.gov.za for reference numbers starting with SSC OR kznjobsnorth@kzndard.gov.za for reference numbers starting with NSC. Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). No late applications will be accepted. Failure to comply with the above instructions will result in the disqualification of your application. If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful.

MANAGEMENT ECHELON

- POST 44/346** : **DIRECTOR: HOD EXECUTIVE SUPPORT REF NO: SSC10/2024**
(Re-Advertisement)
- SALARY** : R1 216 824 per annum. (level 13) (all-inclusive salary) SMS package is payable to the successful candidate subject to the signing of a mutually agreed performance agreement within one month of assumption of duty. The successful candidate will be subjected to security clearance and is required to disclose financial interest.
- CENTRE** : Cedara – Head Office
- REQUIREMENTS** : An NQF level 7 qualification in Public Administration, Public Management, Business Management, Governance, Development Studies/Public Policy, Office Administration, Strategic Management or equivalent qualification in Social Sciences and a valid driver's license. Experience: 5 years of experience at a middle/senior managerial level. Knowledge: RSA Constitution, Public Service Act, Public Service Regulations, PFMA, Labour Relations Act, EPMDS, Basic Conditions of Employment Act, Community Development, Project Management Principles, Social Dynamics of KZN communities, Youth

Development Policy, National and Provincial Practice Notes, SCM Practices and Procedures, Promotion of Access to Information Act, Human Rights Act, Bill of Rights, Skills Development Act, Higher Education and Training Act, Further Education and Training Act, HRD Strategy of South Africa, Treasury Regulations, Criminal Procedure Act, KZN Citizen's Charter, Security Management Act, Ministerial Handbook, Promotion of Equality and Prevention of Unfair Discrimination Act. Skills: Language proficiency, listening, presentation, analytical thinking, interpersonal relations, computer skills, strategic planning skills, organizational, research, analytical, leadership, financial management, time management, report writing, problem solving, communication, conflict management, change management, self-disciplined and ability to work under pressure with minimum supervision, project management, people management and relationship management.

DUTIES : Manage the provision of administration support services. Manage the provision of operational coordination support. Provide support to the Head of Department with regard to meetings. Manage provision of organizational risk management services. Manage the development and implementation of policies. Manage the resources of the Directorate.

ENQUIRIES : Ms NZ Ndlela Tel No: (033) 355 9624

OTHER POSTS

POST 45/347 : **STATE VETERINARIAN) REF NO: NSC05/2024**
Re-Advertisement

SALARY : R849 702 per annum. (Level 11) (all-inclusive salary) MMS package
CENTRE : Zululand District
REQUIREMENTS : An NQF level 8 Bachelor of Veterinary Science degree plus registration with the South African Veterinary Council (SAVC) as a veterinarian and a valid driver's licence. Experience: 1 – 2 years' post qualification relevant experience. Knowledge: Sound knowledge of the Veterinary and Para-Veterinary Professions Act, Animal Disease Act, Animal Identification Act, Animal Health Act, RSA Constitution, Public Service Act, Public Service Regulations, PFMA, Labour Relations Act, EPMDS, BCEA, Community Development, Public Participation, Community Outreach, Project Management Principles and Social dynamics of KZN Communities. Skills: Language, listening, presentation, analytical thinking, interpersonal relations, computer, strategic planning, organisational, research, leadership, financial management, time management, report writing, problem solving, communication, conflict management, change management, self-disciplined and ability to work under pressure with minimum supervision, people management, decision making, facilitation and project planning.

DUTIES : Ensure the prevention and control of animal disease. Improve animal health and production by extension and training in disease control methods to communal farmers. Provide primary animal health care and clinical services. Issue import, export certification permits for movement control. Provide veterinary technical support to livestock projects. Provide mentorship to veterinarians serving compulsory community service. Manage financial, human and asset resources.

ENQUIRIES : Dr. C. Kutwana Tel No: (035) 780 6716

POST 45/348 : **DEPUTY DIRECTOR: SECURITY SERVICES (RE-ADVERTISEMENT) REF NO: SSC11/2024**

SALARY : R849 702 per annum. (Level 11) (all-inclusive salary) MMS package
CENTRE : Cedara – Head Office
REQUIREMENTS : A Diploma (NQF level 6) in Security Management/Public Management/Public Administration/Policing and Law Enforcement or equivalent qualification and SSA Security Manager's Course and a valid driver's licence. Experience: 3 years' junior management experience in Security Management/Policing and Law Enforcement environment. Knowledge: RSA Constitution, Minimum Information Security Standards (MISS) document, Protection of Information Act, NIA Directives, Control of Access to Public Premises and Vehicle Act, National Key Point Act, State Security Agency Directives, Promotion of Access to Information Act, Minimum Physical Security Standards (MPSS), National Strategic Intelligence Act, Public Service Act and Regulations, PFMA, Access to Information Act, Administration Justice Act, Criminal Procedure Act, Occupational Health and Safety Act, Memorandum of Understanding of VIP Services, Departmental Security Policy, Electronic Security Systems, Control Room Operation and Events Management. Skills: Planning and organizing,

- investigation, interpersonal relations, negotiation skills, research and data analysis, report writing, presentation, leadership, supervision, diplomacy, facilitation, project planning/management, decision making, conflict management, computer skills.
- DUTIES** : Ensure the physical security and safety of assets and personnel. Promote security consciousness and awareness. Conduct security assessments and making recommendations for corrective action. Develop, implement and monitor security policies and procedures to ensure compliance with the relevant legislation. Manage the resources of the component.
- ENQUIRIES** : Mr ZDZ Mbatha Tel No: 082 808 1284
- POST 45/349** : **ASSISTANT DIRECTOR: RECRUITMENT, SELECTION AND SALARY ADMINISTRATION (RE-ADVERTISEMENT) REF NO: NSC06/2024**
- SALARY CENTRE REQUIREMENTS** : R444 036 per annum (Level 09)
: North Service Centre – Richards Bay
: An NQF level 6 National Diploma in Human Resource Management or relevant NQF level 6 qualification related to Human Resource Management and a valid driver's licence. Experience: 3 years' supervisory experience in human resource management. Knowledge: Public Service Act, Public Service Regulations, Relevant PERSAL administration, departmental HR Policies, relevant Human Resource Legislation, EPMDS, Basic Conditions of Employment Act, SMS Handbook and the Ministerial Handbook. Skills: Communication (verbal and written), computer, presentation, supervisory, time management, report writing, problem solving, conflict management, project planning, policy analysis and interpretation.
- DUTIES** : Manage Recruitment and Selection. Manage HR Provisioning Services. Manage Salary Administration. Provide advice and guidance on HR related matters, provide inputs to policy and reporting. Manage resources of the unit.
- ENQUIRIES** : Mrs RN Ndwandwe Tel: (033) 343 8498
- POST 45/350** : **ASSISTANT DIRECTOR: LEAVE ADMINISTRATION REF NO: NSC07/2024**
(Re-Advertisement)
- SALARY CENTRE REQUIREMENTS** : R444 036 per annum (Level 09)
: North Service Centre – Richards Bay
: NQF level 6 National Diploma in Human Resource Management or relevant NQF level 6 qualification related to Human Resource Management and a valid driver's licence. Experience: 3 years' supervisory experience in human resource management. Knowledge: Public Service Act, Public Service Regulations, Relevant PERSAL functions and procedures, relevant departmental / provincial HR / National Policies and Procedures, relevant DPSA Directives governing leave management in the Public Service, relevant Bargaining Chamber Resolutions, EPMDS, Basic Conditions of Employment Act, Labour Relations Act, Whitepaper on Transformation of the Public Service. Skills: Language, listening, presentation, interpersonal, computer, supervisory, time management, report writing, problem solving, communication, conflict management, project planning, innovation, creativity and policy analysis and interpretation.
- DUTIES** : Management of leave including payments of leave gratuities. Management of incapacity leave. Management of leave auditing. Provide advice and guidance on HR related matters, inputs to policy and reporting. Manage resources of the unit.
- ENQUIRIES** : Mrs RN Ndwandwe Tel No: (033) 343 8498

DEPARTMENT OF HEALTH

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the department.

- APPLICATIONS** : Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200 or email to Malinee.chandul@kznhealth.gov.za/ Khazimula.goba@kznhealth.gov.za.
- FOR ATTENTION** : Mrs M Chandulal
- CLOSING DATE** : 23 December 2024
- NOTE** : Directions to Candidates: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Z83 form and a detailed curriculum vitae only.

OTHER POSTS

<u>POST 45/351</u>	:	<u>MEDICAL SPECIALIST- (GENERAL SURGERY) (GRADE 1,2, 3) REF NO: GS 28/24</u> Component: General Surgery
<u>SALARY</u>	:	Grade 1 – R1 271 901 per annum Grade 2 – R1 451 214 per annum Grade 3 – R1 680 780 per annum. All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form annually
<u>CENTRE REQUIREMENTS</u>	:	Greys Hospital, Pietermaritzburg Metropolitan Hospitals Complex Grade 1: Not applicable; Registration with the HPCSA as a Medical Specialist. Grade 2: 5 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in the relevant discipline. Grade 3: 10 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in the relevant discipline Senior Certificate MBChB or equivalent qualification in the Health Science. Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in General Surgery, which must include an FCS (SA) and MMED completion and adequate time in a general surgery registrar program. Applicants awaiting registration with the HPCSA as a specialist general surgeon can apply and will require registration as a specialist before commencing employment in the post. Current registration (2024-2025) with HPCSA for Independent Practice. Certificate of registration as a Specialist General Surgeon and for Independent Practice on commencing employment in the post. Only shortlisted candidates will be required to submit proof of all documents, certificate of service endorsed by HR Department. The Employment Equity Target for this post is: African Male and African Female. Knowledge, Skills, Attributes and Abilities Knowledge of appropriate specialist level procedures and protocols within the field of general surgery Sound knowledge of Human Resource management. Financial Management – monitoring of expenditure, Essential Drug List, Management functions – policy analysis and implementation, strategic management, project management, information management, total quality management and improvement, legal aspects, patient care and service delivery, applicable mandatory requirements and Acts, Regulations, Protocols and Guidelines used in Health Services
<u>DUTIES</u>	:	Participate in the delivery of in-patient and out-patient general surgery services esp. breast and endocrine services within the Pietermaritzburg Metropolitan Hospitals Complex based at Grey's hospital Management of patients requiring general surgery. Assisting in the management of the surgical database. Function as the intern curator when required. Inter-disciplinary coordination of the management of general surgery patients. Supervision of the surgical trainees and interns rotating through the unit. Ensuring the highest standards of clinical, professional, and ethical behaviour. Undertake teaching of interns, undergraduate medical students, postgraduate general surgery trainees, and allied health care personnel. Conduct, assist, and stimulate research within the ethical guidelines of the Health Care Act. Promote education in cancer prevention. Develop management protocols for the general surgery service in accordance with the Hospital and Department policies; Provide appropriate surgical care to general surgery patients; Maintain the effective and efficient utilisation of human resources in respect of: overseeing and supervising general surgery staff in the execution of their duties; training staff and promoting ongoing staff development in accordance with their individual and departmental development needs; recruiting and selecting staff in accordance with government prescripts; assessing the performance of general surgery staff; allocating general surgery personnel to respective wards and call roster. Provide measures and guidance on quality assurance to comply with set quality standards; Incumbent to provide general surgery outreach services in the Pietermaritzburg Metropolitan Hospitals Complex and Area 2. Foster collaboration with other hospitals within and outside the district; Exercise cost control over the activities of the department in line with the allocated budget; Participate in all academic and clinical meetings of the general surgery Department; Participate in departmental research activities. Accept responsibility for continuous professional development to keep up to date with new developments in the field of expertise and related fields. Any other duties as assigned by the Head of Department.
<u>ENQUIRIES</u>	:	Dr V Govindasamy Tel No: (033) 897 3379

<u>POST 45/352</u>	:	<u>MEDICAL SPECIALIST- (PLASTIC SURGERY) (GRADE 1,2,3) REF NO: GS 29/24</u> Component: Plastic Surgery
<u>SALARY</u>	:	Grade 1 – R1 271 901 per annum Grade 2 – R1 451 214 per annum Grade 3 – R1 680 780 per annum. All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form annually.
<u>CENTRE REQUIREMENT</u>	:	Greys Hospital, Pietermaritzburg Metropolitan Hospitals Complex Grade 1: Not applicable; Registration with the HPCSA as a Medical Specialist Grade 2: 5 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in the relevant discipline. Grade 3: 10 Years' appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in the relevant discipline. Senior Certificate MBChB or equivalent qualification in the Health Science. Appropriate qualifications that allow registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Plastic Surgery, which must include an FC Plast Surg (SA) and MMED completion and adequate time in a plastic surgery registrar program. Applicants awaiting registration with the HPCSA as a specialist plastic surgeon can apply and will require registration as a specialist before commencing employment in the post. Current registration (2024-2025) with HPCSA for Independent Practice, Certificate of registration as a Specialist Plastic Surgeon and for Independent Practice on commencing employment in the post. Only shortlisted candidates will be required to submit proof of all documents, certificate of service endorsed by HR Department. The Employment Equity Target for this post is: African Male and African Female. Knowledge, Skills, Attributes and Abilities. Knowledge of appropriate specialist level procedures and protocols within the field of general surgery. Sound knowledge of Human Resource management. Financial Management – monitoring of expenditure, Essential Drug List, Management functions – policy analysis and implementation, strategic management, project management, information management, total quality management and improvement, legal aspects, patient care and service delivery, applicable mandatory requirements and Acts, Regulations, Protocols and Guidelines used in Health Services.
<u>DUTIES</u>	:	Participate in the delivery of in-patient and out-patient plastic surgery service within the Pietermaritzburg Metropolitan Hospitals Complex based at Grey's hospital. Management of patients requiring plastic surgery. Inter-disciplinary coordination of the management of plastic surgery patients. Supervision of the surgical trainees and interns rotating through the unit. Ensuring the highest standards of clinical, professional, and ethical behaviour. Undertake teaching of interns, undergraduate medical students, postgraduate plastic surgery trainees, and allied health care personnel. Conduct, assist, and stimulate research within the ethical guidelines of the Health Care Act. Promote education in cancer prevention. Develop management protocols for the plastic surgery service in accordance with the Hospital and Department policies; Provide appropriate surgical care to plastic surgery patients; Maintain the effective and efficient utilisation of human resources in respect of: overseeing and supervising plastic surgery staff in the execution of their duties; training staff and promoting ongoing staff development in accordance with their individual and departmental development needs; recruiting and selecting staff in accordance with government prescripts; assessing performance of plastic surgery staff; allocating plastic surgery personnel to respective wards and call roster. Provide measures and guidance on quality assurance to comply with set quality standards; Incumbent to provide plastic surgery outreach services in the Pietermaritzburg Metropolitan Hospitals Complex and Area 2. Foster collaboration with other hospitals within and outside the district; Exercise cost control over the activities of the department in line with the allocated budget; Participate in all academic and clinical meetings of the plastic surgery Department; Participate in departmental research activities Accept responsibility for continuous professional development to keep up to date with new developments in the field of expertise and related fields. Any other duties as assigned by the Head of Unit.
<u>ENQUIRIES</u>	:	Dr V Govindasamy Tel No: (033) 897 3379

<u>POST 45/353</u>	:	<p><u>PROGRAM COORDINATOR: POSTGRADUATE DIPLOMA IN MENTAL HEALTH REF NO: RKKC 01 OF 2024.</u> (Re-advertised and candidates who had previously applied may re-apply) Component: Kwazulu-Natal College Of Nursing – R K Khan Campus</p>
<u>SALARY CENTRES REQUIREMENTS</u>	:	<p>R676 068– R794 622 per annum (All-inclusive salary package) R K Khan Hospital: Kwazulu Natal Senior Certificate/Grade 12, Plus Diploma / Degree in General Nursing and Midwifery, Plus A post registration qualification in Nursing Education registered with the South African Nursing Council (SANC), Plus A post basic qualification in Mental Health Nursing / Psychiatric Nursing registered with the South African Nursing Council (SANC), Plus current registration with SANC for 2024. A minimum of 9 years' appropriate/recognisable nursing experience after registration as a Professional Nurse with SANC in General Nursing. At least four years of the period referred to above must be appropriate/recognisable experience in a Nursing Education Institution after obtaining the 1year post-basic qualification in Nursing Education. In possession of an unendorsed valid Code B drivers licence. Recommendation: Masters' Degree in Nursing, A post –registration qualification in Nursing Management/ Nursing Administration, Computer Literate and A post basic clinical qualification will be an added advantage. Knowledge, Skills Training and Competencies Required: The incumbent of this post will report to the Principal of Benedictine Campus and will be responsible to coordinate, implement and monitor an effective and efficient nursing education and clinical training system. The ideal candidate must: Possess knowledge of Public Service Administration Acts and Legislation such as Health Act, Higher Education Act, SAQA Act, NQF, Nursing Act, Rules and Regulations, Council on Higher Education Policies, College Policies, PSR, Disciplinary Code and Procedure, Labour Relations Act, etc. Have in-depth knowledge of procedures and processes related to nursing and nursing education and training. Possess sound knowledge and understanding of nursing code of ethics and professional practice of the South African Nursing Council. Thorough knowledge and understanding of Nursing Standard of Practice and Scope of Practice. Possess knowledge of curriculum development and review. Knowledge of procedures and processes related to coordination of Basic and Post-Basic Nursing including the Diploma in Nursing (General, Community, Psychiatry) and Midwifery, Diploma in Nursing, Higher Certificate in Nursing, Advanced Diploma in Midwifery and Post- Graduate Diploma's in Nursing. Possess proficiency in teaching and assessment in Nursing Education. Possess sound knowledge of planning, scheduling, implementation of Nurse training programmes. Possess sound conflict and decision-making/problem solving skills. Have good research and analytical skills. Have excellent communication and presentation skills (both verbal and written). Computer literacy with proficiency in MS Office package, Excel, Power Point and Outlook. Good interpersonal relations. Ability to work within set deadlines.</p>
<u>DUTIES</u>	:	<p>Coordinates the provision of education and training of students Nurses. Manages clinical learning exposure to students between college and clinical areas. Coordinates and ensures clinical accompaniment of students. Coordinates the implementation of R171 programme including teaching and learning and assessment in the first to third year levels and R425 programme. Develops and ensure implementation of quality assurance programmes. Collaborates with other internal and external stakeholders and build a sound relationship within the Department. Supervision and management of performance and development of staff under your discipline in accordance with EPMSD policy. Oversees the supervision of students. Policy analysis and development. Development and review of nursing curricula for all categories of training. Implements the new nursing programmes in line with SANC and CHE regulations. Participates in the provisioning of Continuous Professional Development (CPD) activities at the Campus. Participates in all governance structures of the College.</p>
<u>ENQUIRIES APPLICATIONS</u>	:	<p>Mrs. J. Reddy Tel No:(031) 459 6069 / 6187 All applications should be forwarded marked for: Attention: The Registrar (Academic), R K Khan Campus, Private Bag X 004, Chatsworth, 4092, Hand Delivered to the R K Khan Nursing Campus (Reception) OR emailed to ted.thambiran@kznhealth.gov.za using the reference number on the subject line</p>
<u>NOTE</u>	:	<p>Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Applications are not required to submit copies of qualifications and other relevant documents</p>

on application. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. **NB:** Failure to comply with the above instructions will disqualify applicants. Faxed applications will Not be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to the large financial constraints no S & T and settlement claims will be considered for payment to candidates that are invited for the interview. NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by employer/s prior to the date of the interview.

- CLOSING DATE** : 23 December 2024
- POST 45/354** : **CLINICAL LECTURER PND1/PND2 REF NO: PSNC01/2024 (1 POST)**
- SALARY** : R451 533.per annum (PND2) Plus 12% rural allowance : R553 545 (PND2)
- CENTRE** : Port Shepstone Campus
- REQUIREMENTS** : A Diploma /Degree in Nursing and Midwifery or equivalent qualification registered with the South African Nursing Council (SANC) as a Professional Nurse PLUS Post Basic qualification in Nursing Education registered with SANC. **Grade 1:** A minimum of four (4) years Appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council. **Grade 2:** A minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional Nurse with South African Nursing Council after obtaining the one (1) year post qualification. Current Registration with the South African Nursing Council (SANC) 2024 PLUS Unendorsed valid Code EB driver's licence
 Recommendations: Masters' Degree in Nursing, Basic Computer Literacy Knowledge, Skills And Experience Possess knowledge of relevant Legislation, Acts, Prescripts and Policy frameworks informing the area of operation. Knowledge of nursing education programmes and curriculum. Have in-depth knowledge of procedures and processes related to nursing and nursing education Possess sound knowledge and understanding of nursing code of ethics and professional practice Proficiency in teaching and assessment in Nursing Education including evaluation approaches. Possess in-depth knowledge of teaching and clinical approaches Have good research and analytical skills Possess good communication (written & verbal) and interpersonal skills. Competence in conflict management and problem solving skills Willingness to travel.
- DUTIES** : Responsibilities / Kra's Provide effective and efficient clinical training of student nurses. Develop/design, review and evaluate clinical evaluation tools. Coordinate clinical learning exposure of student nurses between the campus and clinical area. Implement assessment strategies to determine student nurses' competencies. Implement the quality management system for the Nursing Education Institution. Implements the new nursing programmes in line with SANC and CHE regulations. Participate in the provisioning of Continuous Professional Development (CPD) and Recognition of Prior Learning (RPL) activities at the Campus Participates in curriculum development and review Support the mission and promote the image of the college. Exercise control over students
- ENQUIRIES** : Miss NNT Ndlela Tel No: (039) 315 5322
- APPLICATIONS** : Applicants Are Encourage To Utilise Courier Services/ S'thesha Waya Waya or e-mail to Phumlani.mtshali@kznhealth.gov.za. Applications should be hand delivered to: Port Shepstone Campus Lot 107 Marine Drive Shelly Beach opposite Shelly Centre.
 Mr. PE Mtshali
- FOR ATTENTION** : Directions To Candidates: The following documents must be submitted:
NOTE : Complete the most recent Z83 application form for employment obtainable from all Public Services Departments or from website: www.kznhealth.gov.za.The Z83 must be completed in full in a manner that allows a selection committee to assess the quality of the applicant. A detailed Curriculum Vitae (CV). The reference number must be indicated in the column provided on the form Z83 e.g. ref number PSNC02/2024 Applicants are not

required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed CV. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. People with disabilities should feel free to apply for the posts NB: Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications

CLOSING DATE

: 27 December 2024

POST 45/355

: **LECTURER GRADE 1 OR 2 REF NO: PSNC 02/2024 (4 POSTS)**

SALARY

: R451 533 per annum (PND1)
R553 545 per annum (PND2) Other Benefits: 12% Rural Allowance Medical Aid (optional) and Housing Allowance (employee must meet prescribed requirements)

CENTRE

: Port Shepstone Campus

REQUIREMENTS

: Senior Certificate/Grade 12 PLUS, A Diploma /Degree in Nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse PLUS A post registration qualification in Nursing Education registered with the South African Nursing Council (SANC) PLUS Current Registration with the South African Nursing Council (SANC) 2024 PLUS Unendorsed valid Code EB driver's licence (code 08) A minimum of four (4) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing, Midwife/Accoucheur, community and Psychiatric nurse (in the case of grade 1 PND 1) or A minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing of which ten (10) years of the period referred to above must be appropriate / recognizable experience in Nursing Education (in the case of grade 2 PND 2) Recommendations: Masters' Degree in Nursing, Basic Computer Literacy Knowledge, Skills And Experience Possess knowledge of relevant Legislation, Acts, Prescripts and Policy frameworks informing the area of operation. Knowledge of nursing education programmes and curriculum. Proficiency in teaching and assessment in Nursing Education including evaluation approaches. Possess good communication (written & verbal) and presentation skills. Knowledge of policy development, interpretation, implementation, monitoring and evaluation. Sound conflict management and decision making/problem solving skills Willingness to travel. Good research and analytical skills. Good managerial and interpersonal skills. Computer literacy.

DUTIES

: Responsibilities / Kra's Provide education and training to student nurses. Coordinate clinical learning exposure to students between college and clinical areas. Coordinate and ensure clinical accompaniment of students. Coordinate the teaching and learning and assessment of R171 programme. Develop and ensure implementation of quality assurance programmes. Collaborate with other internal and external stakeholders and build a sound relationship within the Department. Oversee the supervision of students. Policy analysis and development. Development and review of nursing curricula for all categories of training. Implements the new nursing programmes in line with SANC and CHE regulations. Participate in the provisioning of Continuous Professional Development (CPD) activities at the Campus. Participate in all governance structures of the College. Support the mission and promote the image of the college. Exercise control over students

ENQUIRIES

: Miss NNT Ndlela Tel No:(039) 315 5322

APPLICATIONS

: Applicants Are Encourage To Utilise Courier Services/ S'thesha Waya Waya or e-mail to **Phumlani.mtshali@kznhealth.gov.za**. Applications should be hand delivered to: Port Shepstone Campus Lot 107 Marine Drive Shelly Beach opposite Shelly Centre.

FOR ATTENTION

: Mr. PE Mtshali

NOTE

: Directions To Candidates: The following documents must be submitted: Complete the most recent Z83 application form for employment obtainable from all Public Services Departments or from website: www.kznhealth.gov.za. The Z83 must be completed in full in a manner that

allows a selection committee to assess the quality of the applicant. A detailed Curriculum Vitae (CV). The reference number must be indicated in the column provided on the form Z83 e.g. ref number PSNC02/2024 Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed CV. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. People with disabilities should feel free to apply for the posts NB: Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications

- CLOSING DATE** : 27 December 2024
- POST 45/356** : **PROFESSIONAL NURSE SPECIALTY (OBSTETRICS & GYNAECOLOGY) GRADE 1 AND 2 REF NO: HRM 28/2024– (X01 POSTS)**
- SALARY** : Grade 1: R451 533 – R530 376 per annum
Grade 2: R553 545 - R686 211 per annum
- CENTRE REQUIREMENTS** : Victoria Mxenge Hospital
Matric/Senior Certificate or equivalent qualification, Degree / Diploma in General Nursing. Registration with S.A.N.C. as a General Nurse and an Advanced Midwife, One-year Post Basic Registration Degree/Diploma in Midwifery and Neonatal Nursing Science plus 4 years appropriate / recognizable registration experience as a General Nurse, no proof must be submitted on application, only when shortlisted Recommendation: Computer Literacy and exposure in Obstetrics and Gynaecology. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal framework e.g. Nursing Act, Occupational Health and Safety Act, Patient Rights Charter, Batho Pele principles, Public service regulations, Labor Relations Act, Disciplinary Code and Procedures, Grievance Procedure and Good skills in communication, report writing, facilitation, co-ordination, problem solving, planning and organizing, team building, decision making and computer literacy.
- DUTIES** : Key Performance Areas: Assist in planning/organizing and monitoring of objectives of the specialized unit, Provide a therapeutic environment for staff, patients and public, Provide comprehensive, quality nursing care. Provide direct and indirect supervision of all Nursing Staff/Housekeeping staff and to give them guidance and ensure continuity of patient care on all level, Diagnose and manage obstetric emergencies in the absence of a doctor i.e. Eclampsia APH etc, Identify high risk clients during ante-partum and post-partum periods manage them or refer them according to hospital policy, Develop, implement and review obstetric policies and procedures. Conduct Perinatal Mortality reviews or meetings, Develop and implement in service education and quality improvement programs for the Obstetrics department, Act as an advocate for clients utilizing Batho Pele principles, Form part of the multi-disciplinary team, Take part in all obstetrics programs i.e. PPIP, PMTCT, HBB, ESMOE, MBFI and SRH. Assist in orientation, induction and monitoring of all nursing staff, Assist with allocation/change list, day and night duty rosters and inputs for leave, Assist in record keeping and provide statistical information on training and staffing. To complete patient related data and partake in research, Identify training needs for the personnel, Implement EPMDS for the personnel, Practice participative management by assisting with relief duties of the supervisor. Liaise with all departments within the institution, Maintain, control and monitor stock and supplies. Attend meetings held in the institution/outside, Maintain professional growth/ethical standard and self-development.
- ENQUIRIES** : Mrs. N.P Ngcobo – Tel No: (031) 360 3031, Mrs. JFB Blose – Tel No: (031) 360 3060
- APPLICATIONS** : Hand Delivered Applications Should Be Posted into The Red Box, Next to the ATM in the Admin. Building. Please Forward Emailed Applications for Obstetrics & Gynaecology to: khayelihle.Mbongwe@kznhealth.gov.za AND VictoriaMxengehospital.HRJobapplication@kznhealth.gov.za
- FOR ATTENTION** : HR Department